



Sonoita Elementary School District # 25

Elgin School

*23 Elgin Road
Elgin, Arizona 85611*

(520) 455-5514 Fax (520) 455-5516

Mary Faley, Superintendent

Melissa Paul, Executive Secretary

SONOITA GOVERNING BOARD MEETING Tuesday September 7, 2021 @ 5:00 PM ELGIN SCHOOL CONFERENCE ROOM, ELGIN SCHOOL

MINUTES

BOARD ATTENDANCE:

Ginny Cosbey, President
Harry Dotson, Member
Anthony Fennell, Member
Nancy Webster, Member
Megan Thomas, Clerk ~ Absent

DISTRICT ATTENDANCE:

Mary Faley, Superintendent
Heidi Gonzales, Secretary, Business Manager

PURSUANT TO A.R.S. 38-431.02 NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE SONOITA ELEMENTARY SCHOOL DISTRICT NO. 25 GOVERNING BOARD AND TO THE GENERAL PUBLIC THAT THE SONOITA ELEMENTARY SCHOOL DISTRICT NO. 25 GOVERNING BOARD WILL HOLD A REGULAR MEETING OPEN TO THE PUBLIC ON TUESDAY SEPTEMBER 7 2021, BEGINNING AT 5:00 P.M., IN THE ELGIN SCHOOL CONFERENCE ROOM LOCATED AT 23 ELGIN ROAD, ELGIN, ARIZONA 85611.

THE GOVERNING BOARD OF THE SONOITA ELEMENTARY SCHOOL DISTRICT NO. 25 MAY, BY MOTION, RECESS INTO EXECUTIVE SESSION AT ANY TIME DURING THE MEETING TO RECEIVE LEGAL ADVICE FROM THE BOARD'S ATTORNEY(S), EITHER IN PERSON OR VIA CONFERENCE CALL, ON ANY ITEM CONTAINED IN THIS AGENDA PURSUANT TO A.R.S. §38-431.03(A) (3).

OPENING

- A. Call to Order - Ginny Cosbey called the meeting to order at 5:05pm.
- Pledge of Allegiance - All in attendance stood to recite The Pledge of Allegiance.
 - Adoption of the Agenda - Ginny Cosbey made the motion to adopt the agenda. Harry Dotson 2nd. Motion carried 4/0.
- B. Approve Minutes
- Meeting Minutes August 3rd 2021 - Anthony Fennell noted an error in the minutes. Minutes under the header spelled "MUNUTES". Heidi Gonzales stated that correction will be made promptly. Ginny Cosbey made a motion to approve the minutes with the correction noted. Nancy Webster 2nd. Motion carried 4/0.
 - Special Meeting Minutes August 30th 2021 - Ginny Cosbey made a motion to approve minutes. Nancy Webster 2nd. Motion carried 4/0.
 - Special Meeting Minutes August 31st 2021 - Ginny Cosbey made a motion to approve the minutes. Harry Dotson 2nd. Motion carried 4/0.

INFORMATION ITEMS

- C. BOARD MEMBER ACTIVITY REPORTS - Harry Dotson reported that he is unable to attend the Delegate assembly due to unforeseen circumstances. Nancy Webster stated she had a wonderful time at Ranch and Rodeo Day. Felt it was a fun and lovely event. Tami did a wonderful

job coordinating it. Anthony Fennell also stated he had a blast at Ranch and Rodeo Day and appreciates that pre-school age kids were able to be included. Looks forward to it next year.

D. SUPERINTENDENT'S REPORT

- Enrollment (123) - Noted updated enrollment now 120.
- ASBA -Santa Cruz County Meeting Sept. 21ST 2021 - VIRTUAL - Anthony Fennell stated he is available to attend virtually. Heidi Gonzales will register tony and Mary, if Board approves Anthony as representative later in the meeting.
- Emergency Connectivity Grant - We have applied to receive funding for refresh of technology. This grant is meant to help fill the homework grant with the goal of 1/1 tech. According to the guidelines of the grant a device over 3 years old is considered obsolete. Will hopefully be receiving about 100 new devices.
- Fiber Project - Estimated completion is quarter 1 of 2022. Anthony Fennell asked if the service agreement covers instances of downed powerlines etc. Mary Faley stated she believes yes, but will confirm that and report back. Leonard is working with NAU to make sure our equipment is up to date for when the fiber is ready for use.
- COVID-19 - Have had a total of 6 cases. A letter was sent out to families notifying of cases. Still no evidence per the county health department that it is being transmitted or contracted at school. Mary Faley and Annette Koweek are still working closely together and maintain regular contact with the county health department. Annette's letter did go home to families recommending the use of masks indoors with the changes made as per request at the August 30th Special Meeting.
- Sports - It is nice to have sports back. We have over 50 kids participating in the current 3 sports that are running right now.
- Calendar/Events - Have provided a calendar of events and will continue to do so, so the Board has upcoming games and events if they would like to attend.

E. PUBLIC COMMENT Individuals wishing to address the Board must complete a request to address the Board. The purpose of the "Call to the Public" section is for the Governing Board to hear statements from constituents. Persons speaking shall observe the rules of propriety and refrain from slanderous remarks.

- Each speaker is limited to two minutes
- Each speaker must be recognized by the Board President

NOTE: At the conclusion of public comment, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, the Governing Board is prohibited by law from addressing topics, which do not appear on the agenda.

NO PUBLIC PRESENCE, NO PUBLIC COMMENT

ACTION ITEMS

F. DISCUSS / ACTION TO APPROVE - 2021 - 2024 E-Rate Contract - Anthony Fennell asked if the fee is paid all at once or yearly. Heidi Gonzales stated she will find that answer and report back. Ginny Cosbey made a motion to approve the 2021-2024 E-Rate Contract. Anthony Fennell 2nd. Motion carried 4/0.

G. DISCUSS / ACTION TO APPROVE - Middle School Treasurers - Ben Baez

Sadirah White

- No discussion. Ginny Cosbey made a motion to approve Ben Baez and Sadirah White as Middle School Treasurers. Harry Dotson 2nd. Motion carried 4/0.

H. DISCUSS / ACTION TO APPROVE- New Substitute Teachers – Kimberly Crawford
Yana Carter

Mary Faley interviewed Kimberly Crawford for substitute teacher. Kim comes highly recommended by one of our teachers, has great credentials and is going back to school for early childhood instruction. Yana Carter, a current paraprofessional, has applied for her substitute certification as well. Mary stated it is nice to have a few more subs as it is hard to cover classes/schedules if more than one employee is out at a time. When an employee is unable to come in, we try to have a substitute to prevent disruption of all or multiple staff schedules. Mary stated we get substitutes for all our staff to include our paraprofessionals, kitchen staff, maintenance and the front office.

I. DISCUSS / ACTION TO APPROVE – New Classified Substitute – Jose Santos – Mary Faley stated Jose is being cross trained to substitute for multiple positions to include; paraprofessional, kitchen, maintenance and custodial. Jose is also going to school for cyber security. Ginny Cosbey made a motion to approve Jose Santos as a classified substitute. Anthony Fennell 2nd. Motion carried 4/0.

J. DISCUSS / ACTION TO APPROVE – Consideration to appoint Anthony Fennell (member) to represent Sonoita Elementary School District as the district delegate to The County Meeting on September 21st 2021 and The Annual Business Meeting in December 2021. The Board may vote to appoint _____ (board member) as an alternate. – Ginny Cosbey suggested the Board table the Dec. Annual Business meeting until hard dates are known. All present Board Members agree. Anthony Fennell said he can attend the County Meeting via zoom on Sept. 21, 2021. Ginny Cosbey made a motion to elect Anthony Fennell to represent the Board at the County Meeting on Sept. 21, 2021 via Zoom. Harry Dotson 2nd. Motion carried 4/0. No alternate appointed.

CONSENT AGENDA** - Ginny Cosbey asked if everyone had any discussion on the consent agenda, there was not. Ginny Cosbey made a motion to approve the consent agenda. Nancy Webster 2nd. Motion carried 4/0.

**A Board member may request any item listed under the consent agenda be removed from the consent agenda. If an item is removed from the consent agenda, it will be discussed and voted upon separately immediately following the consent agenda. Specific information regarding the matters being approved under the consent agenda is available in the Board packet and may be reviewed during normal business hours.

- Expense Vouchers- 1002, 1003, 1004
- Payroll Vouchers- 3, 4, 5

STUDY ITEMS

A Board member or the Superintendent may request items be added for future study sessions.

Anthony Fennel stated he has been reading through the Board Policies. Recommended all members do if haven't already. Suggests maybe in the future the Board revisit/review policies. Other members agree. Will discuss a time in the future.

FUTURE AGENDA ITEMS

A Board member may request items be added for future agenda.

ADJOURNMENT - Ginny Cosbey made a motion to adjourn the meeting at 6:02pm. Nancy Webster 2nd. Motion carried 4/0.

Information regarding the Governing Board's Agenda for the meeting may be obtained by calling 455-5514.

PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT OF 1990, QUALIFIED DISABLED INDIVIDUAL (S) WHO REQUIRE SPECIAL ACCOMMODATIONS MAY CONTACT MARY FALEY OR HEIDI GONZALES AT 455-5514 AT LEAST 72 HOURS PRIOR TO THE SCHOOL BOARD MEETING.

IF AN INDIVIDUAL WISHES TO HAVE AN INTERPRETER PRESENT AT A BOARD MEETING, THE PERSON MUST REQUEST AN INTERPRETER BY CONTACTING MARY FALEY OR HEIDI GONZALES AT 455-5514 AT LEAST 72 HOURS PRIOR TO THE SCHOOL BOARD MEETING."

Posted 9/3/2021 11:00 am Sonoita Post Office, Elgin School, Elgin School Web Site

I, Heidi Gonzales, certify that this notice of public meeting, prepared pursuant to A.R.S. 38-431.02, was posted at Sonoita Post Office, and Elgin School on the 3rd day of September 2021 at. 11:00 am.

/s/  _____