



## Sonoita Elementary School District # 25

Elgin School

23 Elgin Road  
Elgin, Arizona 85611  
(520) 455-5514 Fax (520) 455-5516

Mary Faley, Superintendent

Melissa Paul, Executive Secretary

### SONOITA GOVERNING BOARD MEETING TUESDAY, SEPTEMBER 12, 2023 @ 5:00 PM ELGIN SCHOOL CONFERENCE ROOM, ELGIN SCHOOL

#### MINUTES

#### BOARD ATTENDANCE:

Ginny Cosbey, President  
Harry Dotson, Clerk  
Nancy Webster, Member  
Anthony Fennell, Member  
Megan Thomas, Member ~ Arrived at 5:46pm

#### DISTRICT ATTENDANCE:

Mary Faley, Superintendent  
Heidi Gonzales, Business Manager

#### OPENING

- A. Call to Order ~ Ginny Cosbey called the meeting to order at 5:01pm.
- Pledge of Allegiance ~ All in attendance stood to recite the Pledge of Allegiance.
  - Adoption of the Agenda ~ Ginny Cosbey made a motion to adopt the agenda, Anthony Fennell 2<sup>nd</sup>, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.			

- B. Approve Minutes
- Regular Meeting Minutes, August 1, 2023
  - Board Retreat Meeting Minutes, August 16, 2023
- ~ Ginny Cosbey made a motion to approve the August 1, 2023 and August 16, 2023 meeting minutes, Anthony Fennell 2<sup>nd</sup>, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.			

#### INFORMATION ITEMS

#### C. BOARD MEMBER ACTIVITY REPORTS

~ Nancy Webster reported she, Ginny Cosbey, Mary Faley and Harry Dotson attended the ASBA Law Conference and she, Ginny Cosbey and Mary Faley attended the Trust Law Conference. Three major talking points at the ASBA Law Conference, 1. Teacher Retention, 2. New Teacher Recruitment and 3. ESA

~ Harry Dotson reported he attended the ASBA Delegate Assembly after the ASBA Law Conference. Would like to discuss non-renewal or discontinuation of our membership with ASBA and consider membership with the Trust and Trust Policy Model.

D. SUPERINTENDENT’S REPORT

- Students of the Month ~ K-2 ~ Lucita Battle  
3 – 5 ~ Vianney Mejia Robles  
Middle School – Henry Beal
- Enrollment (132)
- Staffing ~ We will be reposting the custodial position. Our 5<sup>th</sup> grade teacher is waiting on one more clearance to be able to purchase her plane tickets.
- Sports ~ Anthony Fennell reported that Cross Country is doing well, currently have 7 members
  - ~ Football is currently undefeated.
  - ~ Volleyball is going well.
  - ~ We have around 50 students participating in the three sports playing now.
- Rodeo ~ Several students participated.
- Calendar/Events
- Budget Update ~ August 2023 ~ Heidi Gonzales reviewed current budget status.
- Student Account/8<sup>th</sup> Grade Fund Activity ~ August 2023 ~ Heidi Gonzales reviewed the monthly student activities account activity for August.
- Early Childhood Center ~ Santa Cruz County may have to return ESSER III funds which could affect our Early Childhood Center Plans and GEAR UP Programs.

PUBLIC COMMENT

The Governing Board is prohibited by law from addressing topics which do not appear on the agenda.

The purpose of the “Call to the Public” section on the agenda is for the Governing Board to hear statements from Constituents. Response to statements will not be made at this meeting.

The person speaking shall observe the rule of propriety and refrain from slanderous remarks.

In order to ensure that each individual have an opportunity to address the Board, a two (2) minute time limit has been set for individual speakers. If considered necessary, this time limit can also be reduced to ensure that each individual has an opportunity to address the Board.

~ Nancy Stiffey addressed the Board regarding “Staff Salary – Budget”.

PRESENTATIONS

- E. Student Discipline ~ Mary Faley  
~ Mary Faley gave a PowerPoint presentation regarding Student Discipline.

ACTION ITEMS

- F. DISCUSS / ACTION TO APPROVE – FY 23/24 First semester Middle School Treasurers – Sofia Kennedy and Henry Beal.  
~ Ginny Cosbey made a motion to approve FY 23/24 First semester Middle School Treasurers – Sofia Kennedy and Henry Beal, Anthony Fennell 2<sup>nd</sup>, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

- G. DISCUSS / ACTION TO APPROVE – DRS, CPA, PLLC, Auditing Firm Engagement Letters.

~ Ginny Cosbey made a motion to approve the DRS, CPA, PLLC, Auditing Firm Engagement Letters, Megan Thomas 2<sup>nd</sup>, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

H. DISCUSS / ACTION TO APPROVE – Hiring Tina Bockstahler as Substitute Teacher FY 23/24.

~ Ginny Cosbey made a motion to approve hiring Tina Bockstahler as Substitute Teacher FY 23/24, Anthony Fennell 2<sup>nd</sup>, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

I. DISCUSS / ACTION TO APPROVE – Hiring Jessica Carter as Substitute Paraprofessional FY 23/24.

~ Ginny Cosbey made a motion to approve hiring Jessica Carter as Substitute Paraprofessional FY 23/24, Nancy Webster 2<sup>nd</sup>, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

J. DISCUSS / ACTION TO APPROVE – Hiring Lindsey Beal as Substitute Paraprofessional FY 23/24.

~ Ginny Cosbey made a motion to approve hiring Lindsey Beal as Substitute Paraprofessional FY 23/24, Megan Thomas 2<sup>nd</sup>, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

K. DISCUSS / ACTION TO APPROVE – Increasing the Standard Long-Term Substitute daily rate from \$125.00 to \$150.00.

~ Ginny Cosbey made a motion to approve increasing the Standard Long-Term Substitute daily rate from \$125.00 to \$150.00, Nancy Webster 2<sup>nd</sup>, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

L. DISCUSS / ACTION TO APPROVE – FY 23/24 Intergovernmental Agreement (IGA) with Santa Cruz County for implementing the Elementary Robotics afterschool program.

~ Item tabled due to errors in dates of IGA.

M. DISCUSS / ACTION TO APPROVE – FY 23/24 Intergovernmental Agreement (IGA) with Santa Cruz County for implementing the TECHNOLOchicas afterschool program.  
 ~ Item tabled due to errors in dates of IGA.

N. DISCUSS / ACTION TO APPROVE – Hiring Doug Gann as TECHNOLOchicas and Elementary Robotics afterschool programs instructor FY 23/24.  
 ~ Item tabled due to errors in dates of IGAs in items L and M.

O. DISCUSS / ACTION TO APPROVE – Karen Parkey’s resignation effective October 27, 2023.  
 ~ Karen Parkey submitted an additional resignation letter moving effective date up to October 10, 2023.  
 ~ Ginny Cosby made a motion to approve Karen Parkey’s resignation effective October 10, 2023, Anthony Fennell 2<sup>nd</sup>, motion carried 4/0/0/1.

Member	Aye	Nay	Abstain	Recused
G.C.	X			
H.D.	X			
N.W.	X			
A.F.	X			
M.T.				X

P. DISCUSS / ACTION TO APPROVE – FY 23/24 Stipends (in addition to Stipends approve 8/1/23) as follows:

- Spelling B - \$500
- Veterans Day - \$500 / person
- \$1,500.00 per Stipend listed below:**
- Ranch & Rodeo Day (2024-25)
- PTC Representative
- Missoula Children’s Theater
- Science Fair & STEAM Lab
- First Responders Appreciation Day
- Burger Burn
- Homeless
- English Language Learners
- State Assessment Coordinator
- Benchmark Assessment Coordinator
- Dyslexia
- 504
- School Culture / Crisis Response
- Yearbook
- Title IX

~ Ginny Cosby made a motion to approve FY 23/24 Stipends (in addition to Stipends approve 8/1/23) as listed above, Megan Thomas 2<sup>nd</sup>, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

~ Ginny Cosby made a motion to approve Coaching Stipends at \$800 Head Coach, \$400 Assistant Coach for all sports, Nancy Webster 2<sup>nd</sup>, motion carried 3/0/0/2.

Member	Aye	Nay	Abstain	Recused
G.C.	X			
H.D.	X			
N.W.	X			

A.F.				X
M.T.				X

- Q. DISCUSS / ACTION TO APPROVE - Governing Board Self Evaluation. ~ Not an item approved for executive session.  
 ~ The Board discussed the Self Evaluation along with some goals going forward.  
 ~ Ginny Cosby made a motion to approve the Governing Board Self Evaluation, Nancy Webster 2<sup>nd</sup>, motion carried 5/0.

CONSENT AGENDA\*\*

\*\*A Board member may request any item listed under the consent agenda be removed from the consent agenda. If an item is removed from the consent agenda, it will be discussed and voted upon separately immediately following the consent agenda. Specific information regarding the matters being approved under the consent agenda is available in the Board packet and may be reviewed during normal business hours.

~ Ginny Cosby made a motion to approve the consent agenda, Harry Dotson 2<sup>nd</sup>, motion carried 4/0/0/1.

- Expense Vouchers - 1002, 1003, 1004, 1005
- Payroll Vouchers - 4, 5

Member	Aye	Nay	Abstain	Recused
G.C.	X			
H.D.	X			
N.W.	X			
A.F.	X			
M.T.				X

STUDY ITEMS

- 4 Day School Week, Monday through Thursday.

FUTURE AGENDA ITEMS

- Student Achievement
- Financial Analysis for hiring additional staff
- Superintendent Search – September 2023
- Performance Pay – October 2023
- Continuation of ASBA membership

ADJOURNMENT

~ Ginny Cosby made a motion to adjourn the meeting at 6:49pm, Anthony Fennell 2<sup>nd</sup>, motion carried 5/0.