



Sonoita Elementary School District

Elgin Elementary School

23 Elgin Rd

Elgin, AZ 85611

(520) 455-5514

Daniel R. Erickson, Superintendent

Successfully Empowering Students Diversely Every Eagle Shines

SONOITA GOVERNING BOARD MEETING
TUESDAY, OCTOBER 7, 2025 @ 5:00 PM
ELGIN SCHOOL CONFERENCE ROOM, ELGIN SCHOOL

MINUTES

BOARD ATTENDANCE:

Harry Dotson, President

Nancy Webster, Vice President

Dave Naugle, Member

Anthony Fennell, Member

Aaron Thomas, Member

DISTRICT ATTENDANCE:

Dan Erickson, Superintendent

Heidi Gonzales, Business Manager

OPENING

A. Call to Order ~ Harry Dotson made called the meeting to order at 5:00 pm.

- Pledge of Allegiance ~ All in attendance stood to recite the Pledge of Allegiance.
- Adoption of the Agenda ~ Harry Dotson made a motion to approve the agenda, Anthony Fennell 2nd, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| H.D. | X | | |
| N.W. | X | | |
| A.F. | X | | |
| D.N. | X | | |
| A.T. | X | | |

B. Approve Minutes

- Regular Meeting Minutes, September 9, 2025 ~ Harry Dotson made a motion to approve the Regular Meeting Minutes, September 9, 2025, Aaron Thomas 2nd, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| H.D. | X | | |
| N.W. | X | | |
| A.F. | X | | |
| D.N. | X | | |
| A.T. | X | | |

INFORMATION ITEMS

C. BOARD MEMBER ACTIVITY REPORTS

~ Nancy Webster reported she attended the Santa Cruz County meeting held at Elgin School on Sept. 22, 2025, it was very nice.

D. SUPERINTENDENT'S REPORT

- Enrollment (110)
- Students of the Month ~ Maverick Peterson, 1st grade, Cora Pine, 7th grade.
- Sports ~ Volleyball made it to the semi-finals; football won their 4th consecutive championship.
- Calendar/Events
- Budget Update ~ September 2025
- Student Account/8th Grade Fund Activity ~ September 2025

PUBLIC COMMENT

~ None

ACTION ITEMS

E. DISCUSS / ACTION TO ACCEPT – FY 24/25 Annual Financial Report.

~ Heidi Gonzales reviewed some highlights from the AFR.

~ Harry Doston made a motion to accept the FY 24/25 Annual Financial Report, Nancy Webster 2nd, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| H.D. | X | | |
| N.W. | X | | |
| A.F. | X | | |
| D.N. | X | | |
| A.T. | X | | |

F. DISCUSS / ACTION TO ACCEPT – FY 24/25 School Level Reporting.

~ Harry Dotson made a motion to accept the FY 24/25 School Level Reporting, Anthony Fennell 2nd, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| H.D. | X | | |
| N.W. | X | | |
| A.F. | X | | |
| D.N. | X | | |
| A.T. | X | | |

G. DISCUSS / ACTION TO ACCEPT – FY 24/25 Classroom Site Fund Narrative Results.

~ Dan Erickson reviewed the FY 24/25 Classroom Site Fund Narrative Results.

~ Harry Dotson made a motion to accept the FY 24/25 Classroom Site Narrative Results, Nancy Webster 2nd, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| H.D. | X | | |
| N.W. | X | | |
| A.F. | X | | |
| D.N. | X | | |
| A.T. | X | | |

H. DISCUSS / ACTION TO APPROVE – Resignation of Tracy Lewis, effective 9/11/25.

~ Harry Dotson made a motion to approve the resignation of Tracy Lewis, effective 9/11/25, Anthony Fennell 2nd, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| H.D. | X | | |
| N.W. | X | | |
| A.F. | X | | |
| D.N. | X | | |
| A.T. | X | | |

I. DISCUSS / ACTION TO APPROVE – Contracting with Jan-Pro of Tucson for custodial services.

~ The Board reviewed and discussed the Jan-Pro of Tucson proposal.

~ Harry Dotson made a motion to approve contracting with Jan-Pro of Tucson for custodial services, Nancy Webster 2nd, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| H.D. | X | | |
| N.W. | X | | |
| A.F. | X | | |

| | | | |
|------|---|--|--|
| D.N. | X | | |
| A.T. | X | | |

- J. DISCUSS / ACTION TO APPROVE – Contracting with Edward Oliver for Water Operator and Testing services.
 ~ The Board discussed the proposal for contracting with Edward Oliver Water Operator and Testing services.
 ~ Harry Dotson made a motion to approve contracting with Edward Oliver for Water Operator and Testing services, Nancy Webster 2nd, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| H.D. | X | | |
| N.W. | X | | |
| A.F. | X | | |
| D.N. | X | | |
| A.T. | X | | |

- K. DISCUSS / ACTION TO APPROVE – Reduction of one, part-time 1 to 1 paraprofessional position, effective 10/23/25.
 Reassignment of employee back to on-call substitute paraprofessional.
 ~ Mr. Erickson reviewed the proposal of reduction of one, part-time 1 to 1 paraprofessional position, effective 10/23/25.
 Reassignment of employee back to on-call substitute paraprofessional.
 ~ Harry Dotson made a motion to approve the reduction of one, part-time 1 to 1 paraprofessional position, effective 10/23/25.
 Reassignment of employee back to on-call substitute paraprofessional, Nancy Webster 2nd, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| H.D. | X | | |
| N.W. | X | | |
| A.F. | X | | |
| D.N. | X | | |
| A.T. | X | | |

- L. DISCUSS / ACTION TO APPROVE – Posting a new position. Part-Time Grounds and Facilities/Maintenance Assistant.
 ~ Harry Dotson made a motion to approve posting a new position for Part-Time Grounds and Facilities/Maintenance Assistant, Anthony Fennell 2nd, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| H.D. | X | | |
| N.W. | X | | |
| A.F. | X | | |
| D.N. | X | | |
| A.T. | X | | |

- M. DISCUSS / ACTION TO APPROVE – Late Fall Sports Coaches:
- ♦ Boys Basketball ~ Kerry Newberry, Head Coach
 ~ Jayci Whittington, Assistant Coach
 - ♦ Softball ~ Jessica Carter, Head Coach
 ~ Katlin Tannenbaum, Assistant Coach
- ~ Harry Dotson made a motion to approve the late fall coaches as presented on the agenda, Anthony Fennell 2nd, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| H.D. | X | | |
| N.W. | X | | |
| A.F. | X | | |
| D.N. | X | | |
| A.T. | X | | |

- N. DISCUSS / ACTION TO APPROVE – Casting a vote on the 2025 ASBA proposed bylaw change.
 ~ The Board discussed the bylaw change and casting a vote on the 2025 ASBA proposed bylaw change.

~ Harry Dotson made a motion to cast a “YES” vote on the 2025 ASBA proposed bylaw change, Aaron Thomas 2nd, motion carried 4/0/1. Anthony Fennell abstained, does not support ASBA.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| H.D. | X | | |
| N.W. | X | | |
| A.F. | X | | |
| D.N. | X | | |
| A.T. | | | X |

O. DISCUSS / ACTION TO APPROVE – Posting Elementary Teacher and Middle School ELA Teacher positions.

~ Dan Erickson reviewed the positions and postings with the Board.

~ Harry Dotson made a motion to approve Posting Elementary Teacher and Middle School ELA Teacher positions for FY26, Anthony Fennell 2nd. Motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| H.D. | X | | |
| N.W. | X | | |
| A.F. | X | | |
| D.N. | X | | |
| A.T. | X | | |

P. DISCUSS – Discussion of the Auditor General’s Sonoita Elementary School District #25 FY23 Performance Audit.

~ Dan Erickson and Heidi Gonzales reviewed the audit with the Board, followed by discussion.

CONSENT AGENDA**

**A Board member may request any item listed under the consent agenda be removed from the consent agenda. If an item is removed from the consent agenda, it will be discussed and voted upon separately immediately following the consent agenda. Specific information regarding the matters being approved under the consent agenda is available in the Board packet and may be reviewed during normal business hours.

- Expense Vouchers – 1005, 1006, 1007
- Payroll Vouchers – 6, 7

~ Harry Dotson made a motion to approve the consent agenda, Nancy Webster 2nd, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| H.D. | X | | |
| N.W. | X | | |
| A.F. | X | | |
| D.N. | X | | |
| A.T. | X | | |

STUDY ITEMS

FUTURE AGENDA ITEMS

- Student Achievement
- AI

ADJOURNMENT ~ Harry Dotson made a motion to adjourn the meeting at 6:08 pm, Anthony Fennell 2nd, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| H.D. | X | | |
| N.W. | X | | |
| A.F. | X | | |
| D.N. | X | | |
| A.T. | X | | |