



Sonoita Elementary School District # 25

Elgin School

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Elgin, Arizona 85611
(520) 455-5514 Fax (520) 455-5516

Mary Faley, Superintendent

Melissa Paul, Executive Secretary

**SONOITA GOVERNING BOARD REGULAR MEETING
TUESDAY, MAY 3rd, 2022 @ 5:00 PM
ELGIN SCHOOL CONFERENCE ROOM**

MINUTES

BOARD ATTENDANCE:

Ginny Cosby ~ President
Megan Thomas ~ Clerk
Harry Dotson ~ Member
Anthony Fennell ~ Member
Nancy Webster ~ Member

DISTRICT ATTENDANCE:

Mary Faley ~ Superintendent
Heidi Gonzales ~ Business Mgr./Board Secretary

OPENING

- A. Call to Order ~ Ginny Cosby called the meeting to order at 5:00pm.
- Pledge of Allegiance ~ All in attendance stood to recite The Pledge of Allegiance.
 - Adoption of the Agenda ~ Ginny Cosby made a motion to adopt the agenda with a correction to Item F., FY should be 21/22 rather than 22/23 and add Middle School Dances to fundraisers to approve. Nancy Webster 2nd, motion carried 5/0.
- B. Approve Minutes
- Meeting Minutes April 5, 2022 ~ Ginny Cosby made a motion to approve the minutes, Megan Thomas 2nd, motion carried 5/0.

INFORMATION ITEMS

C. BOARD MEMBER ACTIVITY REPORTS ~ None.

D. SUPERINTENDENT'S REPORT

- February Educator of the Month ~ Dr. Christine Clouse
- April Educator of the Month ~ Kyndra Ortiz
- April K-2 Student of the Month ~ Sarah Watson
- April 3-5 Student of the Month ~ Audrey Stephens
- April Middle School Student of the Month ~ Sapphira Bandelin
- Enrollment (127), Projected 22/23 enrollment (132) ~ actual current enrollment is 128.
- Summer Programming ~ There will be 3, one-week sessions with 3 days each week. The weeks of June 6th – 8th, June 13th – 15th and June 20th -22nd.
- Summer Office Hours
- Calendar/Events ~ Community Showcase and Extravaganza, Public Safety Day, 8th grade and Kindergarten Graduations, Retirement Celebration.
- Fiber Project ~ completed.
- Early Childhood Center ~ Our district was approved grant funds for an Early Childhood Center from a grant that Santa Cruz County was awarded, more details to come.
- Website ~ is up and running.

- School Nurse ~ Posting is still up, update from ADE states hire date is now June 1st.
- Emergency Evacuation ~ Recommending the Board add the plan as a future agenda item to review and/or update.

PUBLIC COMMENT ~ None

ACTION ITEMS

- E. DISCUSS / ACTION TO APPROVE ~ As per adoption of agenda with corrections, FY 21/22, addition of Middle School Dances. Ginny Cosbey made a motion to approve FY 21/22 Student Activities Fund Raisers for the 8th Grade Trip (CIMI), Student Council to include Walk-a-thons, Donut Sales, Concessions during middle school sports games and Middle School dances, Megan Thomas 2nd, motion carried 5/0.
- F. DISCUSS / ACTION TO APPROVE – 8th Grade CIMI class trip chaperones, Terrell Harper, Annette Koweek and Kyndra Ortiz May 16 - 20, 2022. ~ Ginny Cosbey made a motion to approve the 8th Grade CIMI class trip chaperones, Terrell Harper, Annette Koweek and Kyndra Ortiz May 16 - 20, 2022, Nancy Webster 2nd, motion carried 5/0.
- G. DISCUSS / ACTION TO APPROVE - Sonoita Elementary School District 2021/2022 Final Revised Budget. ~ Heidi Gonzales reviewed the document with the Board. Ginny Cosbey made a motion to approve the Sonoita Elementary School District 2021/2022 Final Revised Budget, Nancy Webster 2nd, motion carried 5/0.

Member	Y	N
Ginny Cosbey	x	
Megan Thomas	x	
Anthony Fennell	x	
Harry Dotson	x	
Nancy Webster	x	

- H. DISCUSS – FY 20/21 School District Spending Analysis. ~ Heidi Gonzales reviewed document with Board Members.
- I. DISCUSS / ACTION TO ACCEPT – FY 20/21 Final District audit. ~ Heidi Gonzales reviewed the audit packet with the Board Members. Ginny Cosbey made a motion to accept the FY 20/21 Final District Audit, Anthony Fennell 2nd, motion carried 5/0.

Member	Y	N
Ginny Cosbey	x	
Megan Thomas	x	
Anthony Fennell	x	
Harry Dotson	x	
Nancy Webster	x	

- J. DISCUSS / ACTION TO APPROVE – Letter of Intent to purchase acreage. ~ Mary Faley stated the adjacent land around the school is up for sale, feels it would be an asset to the District and worth looking into purchasing some acreage for expansion in the future. A Letter of Intent to Purchase is not a binding document. If the District were to purchase land, Forest Fees would be used for the purchase. Megan Thomas made a motion to have the District’s Legal Counsel draft a Letter of Intent to purchase land surrounding existing school property, Anthony Fennell 2nd, motion carried 5/0.
- K. DISCUSS / ACTION TO APPROVE –Triad Final Mile Project Proposal. ~ Mary Faley stated this is a work in progress, a lease agreement for the tower on District Property is necessary but recommends the Board

table this item until the District’s Legal Counsel can review the document. Ginny Cosbey made a motion to table Item L. until the June meeting, Megan Thomas 2nd, motion carried 5/0.

- L. DISCUSS / ACTION TO APPROVE – Business Manager FY 22/23 salary. ~ Ginny Cosbey made a motion to approve the FY 22/23 Business Manager salary, Anthony Fennell 2nd, motion carried 5/0.
- M. DISCUSS / ACTION TO APPROVE – Reaffirm and/or make additions for consideration for Arizona School Boards Association Legislative Committee 2023 Political Agenda. ~ The Board discussed the items submitted for 2022 Political Agenda. It is agreed these items are still valid. Nancy Webster made a motion to submit same items for 2023 Political Agenda, Megan Thomas 2nd. Anthony Fennell abstained from the vote; motion carried 4/0.

Member	Y	N	Abstained
Ginny Cosbey	x		
Megan Thomas	x		
Anthony Fennell			x
Harry Dotson	x		
Nancy Webster	x		

- N. DISCUSS / ACTION TO APPROVE – Date and location for Governing Board retreat. ~ Mary Faley provided some dates for the Board when the Casita at Dos Cabezas is available in June and July. July 21st, 2022 is a date that all members are able to attend. Ginny Cosbey made a motion to hold the 2022 Board Retreat on Thursday, July 21, 2022 at the Dos Cabezas Casita, Megan Thomas 2nd, motion carried 5/0.

CONSENT AGENDA** ~ Ginny Cosbey made a motion to approve the consent agenda with the removal of Kim Munoz until June meeting due to not receiving a letter of interest at this time, Nancy Webster 2nd, motion carried 5/0.

1. Expense Vouchers 1024 & 1025
2. Payroll Voucher 21 & 22
3. Kim Munoz, Physical Therapist for the 2022/2023 School Year. ~ Tabled until June meeting, we will have a letter of interest by that time.
4. Mark Tadlock, Occupational Therapist for the 2022/2023 School year.
5. Mabelle Martinez, Psychologist for the 2022/2023 School Year at a fixed rate of \$700. Per evaluation (transportation included).
6. Rachel Lyman, Speech Therapist for the FY 22/23 School Year.

STUDY ITEMS ~ None.

FUTURE AGENDA ITEMS

- FY 22/23 Proposed Expenditure Budget due to State by July 5 2022.
- FY 22/23 Adopted Expenditure Budget due to State by July 15 2022.
- Triad Final Mile Project Proposal.
- Early Childhood Center
- Kim Munoz, Physical Therapist for the 2022/2023 School Year.
- Emergency Evacuation Plan (Retreat)
- Clean-up of Agendas (Retreat)

ADJOURNMENT ~ Ginny Cosbey made a motion to adjourn the meeting at 6:58 pm, Megan Thomas 2nd, motion carried 5/0.