



Sonoita Elementary School District # 25

Elgin School

23 Elgin Road
Elgin, Arizona 85611

(520) 455-5514 Fax (520) 455-5516

Mary Faley, Superintendent

Melissa Paul, Executive Secretary

SONOITA GOVERNING BOARD REGULAR BOARD MEETING TUESDAY, MARCH 5, 2024 @ 5:00 PM ELGIN SCHOOL CONFERENCE ROOM, ELGIN SCHOOL

MINUTES

BOARD ATTENDANCE:

Harry Dotson, President
Nancy Webster, Vice President
Megan Thomas, Member
Ginny Cosbey, Member
Anthony Fennell, Member ~ Listening via phone.

DISTRICT ATTENDANCE:

Mary Faley, Superintendent
Heidi Gonzales, Business Manager

OPENING

A. Call to Order ~ Harry Dotson called the meeting to order at 5:00pm.

- Pledge of Allegiance ~ All in attendance stood to recite the Pledge of Allegiance.
- Adoption of the Agenda ~ Harry Dotson made a motion to adopt the agenda, Nancy Wester 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.			
M.T.	X		

B. Approve Minutes

- Meeting Minutes February 6, 2024.
- Special Meeting Minutes February 16, 2024.
~ Harry Dotson made a motion to approve the Meeting Minutes February 6, 2024 and Special Meeting Minutes February 16, 2024, Megan Thomas 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.			
M.T.	X		

INFORMATION ITEMS

C. BOARD MEMBER ACTIVITY REPORTS

- ~ Ginny Cosbey mentioned there is a bill in legislature to pass regarding a Board Member to be identified as political party.
- ~ Nancy Webster read in Kindergarten during Love of Reading Week.

D. SUPERINTENDENT'S REPORT

- Students of the Month ~ K-2 Ty Peterson, 3-5 Cheyenne Conover, Middle School – Rex Reynolds
- Enrollment (130)
- Sports
- Early Childhood Center
- Student Achievement
- Calendar/Events
- Budget Update ~ February 2024 ~ Heidi Gonzales gave budget update.
- Student Account/8th Grade Fund Activity ~ February 2024 ~ Heidi Gonzales gave Student Account activity report.

PUBLIC COMMENT

~ Callie Mattus ~ Support for Kerry Newberry
~ Annette Kowee ~ Support for Kerry Newberry
~ Scott King ~ Support for Kerry Newberry
~ Jaimee Cass ~ Support for Kerry Newberry
~ Yana Carter ~ Support for Kerry Newberry
~ Lindsey Davis ~ Mary Faley

ACTION ITEMS

- F. DISCUSS / ACTION TO APPROVE – Changing the School Board Clerk title and position to School Board Vice President.
~ Harry Dotson made a motion to approve changing the School Board Clerk title and position to School Board Vice President, Megan Thomas 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.			
M.T.	X		

- G. DISCUSS / ACTION TO APPROVE - Expending \$153,662.00, not to exceed \$200,000.00, with Desert Springs Construction for Early Childhood Learning Center for remodeling. (To be reimbursed by Santa Cruz County Esser funds).
~ Harry Dotson made a motion to approve expending \$153,662.00, not to exceed \$200,000.00, with Desert Springs Construction for Early Childhood Learning Center for remodeling. (To be reimbursed by Santa Cruz County Esser funds), Ginny Cosbey 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.			
M.T.	X		

- H. DISCUSS / ACTION TO APPROVE - Expending \$120,721.81 with Dave Bang Associates for Early Learning Center Playground. (To be reimbursed by Santa Cruz County Esser funds).
~ Harry Dotson made a motion to approve expending \$120,721.81 with Dave Bang Associates for Early Learning Center Playground. (To be reimbursed by Santa Cruz County Esser funds), Megan Thomas 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.			
M.T.	X		

- I. DISCUSS / ACTION TO APPROVE – Hiring Jennifer Cranston for SY 24/25 in Middle School Social Studies Teacher.
~ Harry Dotson made a motion to approve hiring Jennifer Cranston for SY 24/25 in Middle School Social Studies Teacher, Ginny Cosbey 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.			
M.T.	X		

- J. DISCUSS / ACTION TO APPROVE - Hiring Lindsey Beal as Substitute Kitchen Aid.
~ Harry Dotson made a motion to approve hiring Lindsey Beal as Substitute Kitchen Aid, Megan Thomas 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.			
M.T.	X		

- K. DISCUSS / ACTION TO APPROVE – Hiring Jessica Carter as Part-Time Paraprofessional.
~ Harry Dotson made a motion to approve hiring Jessica Carter as Part-Time Paraprofessional, Megan Thomas 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.			
M.T.	X		

- L. DISCUSS / ACTION TO APPROVE – Annette Koweeek resignation at the end of SY 23/24.
~ Harry Dotson made a motion to approve Annette Koweeek's resignation at the end of SY 23/24, Nancy Webster 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.			
M.T.	X		

- M. DISCUSS / ACTION TO APPROVE – The Trust Model Policy, Chapters 1. District Governance, 2. Administration and 3. Business Operations - Security Controls.

~ Tabled

~ Harry Dotson made a motion to table item to be discussed at next study session, Megan Thomas 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.			
M.T.	X		

N. DISCUSS – Staffing.

~ The Board discussed staffing and advertising of open positions.

O. DISCUSS – Policy Advisory Volume 36, Number 1. First Reading.

- Policy Advisory No. 763 Policy BEDB — Agenda
- Policy Advisory No. 764 Regulation BGC-R — Policy Revision and Review
- Policy Advisory No. 765Policy BGE — Policy Communication/Feedback
Regulation BGE-R — Policy Communication/Feedback
- Policy Advisory No. 766Regulation CCB-R — Line and Staff Relations
- Policy Advisory No. 767Policy CFD — School-Based Management
- Policy Advisory No. 768Regulation EB-R — Environmental and Safety Program
- Policy Advisory No. 769Policy EBAA — Reporting of Hazards/Warning Systems
- Policy Advisory No. 770 Policy EBC — Emergencies
- Policy Advisory No. 771Policy ECB — Building and Grounds Maintenance
- Policy Advisory No. 772 Policy EEAA — Walkers and Riders
- Policy Advisory No. 773Regulation EEAE-R — Bus Safety Program
- Policy Advisory No. 774 Policy GBEF — Staff Use of Digital Communications and Electronic Devices
- Policy Advisory No. 775Policy GDC — Support Staff Leaves and Absences
(Removal/Reference Only)
- Policy Advisory No. 776 Policy IHA — Basic Instructional Program
- Policy Advisory No. 777 Policy IKA – Graduation Requirements
- Policy Advisory No. 778 Policy IMA — Teaching Methods
Regulation IMA-R — Teaching Methods
- Policy Advisory No. 779..... Policy JFABDA – Admission of Students in Foster Care
- Policy Advisory No. 780 Policy JH —Student Absences and Excuses
- Policy Advisory No. 781Regulation JHD — Exclusions and Exemptions from School Attendance
- Policy Advisory No. 782Regulation JIH —Student Interrogations, Searches, and Arrests
- Policy Advisory No. 783 Policy JJE —Student Fund-Raising Activities
- Policy Advisory No. 784Exhibit JK-EA —Student Discipline
- Policy Advisory No. 785 Exhibit KB-EB – Parental Involvement in Education
- Policy Advisory No. 786Policy KEC — Public Concerns/Complaints About Instructional Resources

~ The Board discussed, 2nd reading and possible adoption to be on April 2, 2024 Meeting.

CONSENT AGENDA**

**A Board member may request any item listed under the consent agenda be removed from the consent agenda. If an item is removed from the consent agenda, it will be discussed and voted upon separately immediately following the consent agenda. Specific information regarding the matters being approved under the consent agenda is available in the Board packet and may be reviewed during normal business hours.

P. Expense Vouchers -1021, 1022, 1023, 1024

Q. Payroll Vouchers – 17, 18

R. Rehire Certified Teachers:

- Christine Clouse
- Anna Coleman
- Kimberly Crawford
- Aisel Gaviola
- Sheree Gronlund
- Darrold Harper
- Callie Mattus
- Kyndra Ortiz
- Jerome Ramirez
- Alicyn Schnurr

S. Non-renewal of Contract:

- Kerry Newberry

~ Megan Thomas made a motion to table Item. T., Ginny Cosbey 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		

H.D.	X		
N.W.	X		
A.F.			
M.T.	X		

- T. Rehire School Nurse:
- Kathe Prentice

- U. Rehire Classified Staff:
- Lindsey Beal
 - Jessica Carter
 - Yana Carter
 - Jaimee Cass
 - Valerie Etchart
 - Aubrey Gallardo
 - Heidi Gonzales
 - Amanda Leavitt
 - Lisa Lopez
 - Jayci Madraso-Whittington
 - Jessica O'Dell
 - Jeramie O'Dell
 - Regina Padilla
 - Melissa Paul
 - Lucy Reyes

~ Harry Dotson made a motion to approve the consent agenda with Item T. voted to be tabled. Ginny Cosbey 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.			
M.T.	X		

~ Harry Dotson made a motion to set a Special Meeting for Thursday, March 7, 2024 at 5:00pm, Megan Thomas 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.			
M.T.	X		

STUDY ITEMS

A Board member or the Superintendent may request items be added for future study sessions.

- Trust Model Policy
- Staff recruitment
- Staff retention

FUTURE AGENDA ITEMS

A Board member may request items be added for future agendas

- Student Achievement

- Adding an additional administrative position ~ discussion with New Superintendent FY 24/25
- 4 Day School Week ~ discussion with New Superintendent FY 24/25.

ADJOURNMENT ~ Harry Dotson made a motion to adjourn the meeting at 5:57 pm, Ginny Cosbey 2nd, motion carried 4/0.

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