



Sonoita Elementary School District # 25

Elgin School

23 Elgin Road
Elgin, Arizona 85611
(520) 455-5514 Fax (520) 455-5516

Mary Faley, Superintendent

Melissa Paul, Executive Secretary

SONOITA GOVERNING BOARD MEETING WEDNESDAY JUNE 7TH, 2022 @ 5:00 PM ELGIN SCHOOL CONFERENCE ROOM REGULAR GOVERNING BOARD MEETING

MINUTES

BOARD ATTENDANCE:

Ginny Cosby ~ President
Harry Dotson ~ Member
Nancy Webster ~ Member
Anthony Fennell ~ Member – Absent
Megan Thomas ~ Clerk – Absent

DISTRICT ATTENDANCE:

Mary Faley ~ Superintendent
Heidi Gonzales ~ Business Manager

OPENING

- A. Call to Order – Ginny Cosby called the meeting to order at 5:00pm.
- Pledge of Allegiance – All in attendance stood to recite The Pledge of Allegiance.
 - Adoption of the Agenda – Ginny Cosby made a motion to adopt the agenda, Harry Dotson 2nd, motion carried 3/0.
- B. Approve Minutes
- Meeting Minutes May 3rd, 2022 – Ginny Cosby made a motion to accept the May 3rd minutes, Nancy Webster 2nd, motion carried 3/0.

INFORMATION ITEMS

C. BOARD MEMBER ACTIVITY REPORTS

- Governing Board Elections ~ Ginny Cosby – There are two seats on the Board up for election in November 2022.

D. SUPERINTENDENT'S REPORT

- Teacher of the Year Nominee – Callie Mattus
- Educator/Staff of the Month – Leonard Sadorf
- Projected 22/23 enrollment (134)
- Summer Program/Projects – Summer Programming started this week.
- School Nurse – We are continuing to post the School Nurse position for FY 22/23.
- Early Childhood Center – We are looking at multiple options for the site of the Early Childhood center, just beginning the planning process.
- Gallagher – We will be utilizing a different Benefits Consulting firm this coming year due to the increase of the Gallagher rates.
- BOARD MEETINGS - July, August and September meetings moved to the 2nd Tuesday of each month. Voted/Approved

Jan. 2022 Meeting.

- E. PUBLIC COMMENT Individuals wishing to address the Board must complete a request to address the Board. The purpose of the “Call to the Public” section is for the Governing Board to hear statements from constituents. Persons speaking shall observe the rules of propriety and refrain from slanderous remarks.

- Each speaker is limited to two minutes
- Each speaker must be recognized by the Board President

NOTE: At the conclusion of public comment, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, the Governing Board is prohibited by law from addressing topics, which do not appear on the agenda.

ACTION ITEMS

- F. DISCUSS / ACTION TO APPROVE – FY 2022/2023 Patagonia Transportation Agreement. – Ginny Cosby made a motion to approve the 22/23 Transportation Agreement with Patagonia Union High School, Nancy Webster 2nd, motion carried 3/0.
- G. DISCUSS / ACTION TO APPROVE – Site Lease Agreement with Triad Wireless. – This agreement is for the lease of property for the internet tower for Triad. Ginny Cosby made a motion to approve the Site Lease Agreement with Triad Wireless, Harry Dotson 2nd, motion carried 3/0.
- H. DISCUSS / ACTION TO APPROVE – Correction to FY 21/22 Budget Revision #1. – Heidi Gonzales explained we received some additional funds from ADE after the budget revision was complete, the correction was made to include those funds. Ginny Cosby made a motion to approve the correction to the FY 21/22 Budget Revision #1, Nancy Webster 2nd, motion carried 3/0.
- I. DISCUSS / ACTION TO APPROVE – 2022 Summer Program Coordinator Stipend ~ \$500.00. – Ginny Cosby made a motion to approve the 2022 Summer Program Coordinator Stipend, Harry Dotson 2nd, motion carried 3/0.
- J. DISCUSS / ACTION TO APPROVE – Kyndra Ortiz FY 21/22 CIMI Trip Chaperone Stipend ~ \$500.00. – Ginny Cosby made a motion to approve the FY 21/22 CIMI Trip Chaperone Stipend, Nancy Webster 2nd, motion carried 3/0.
- K. DISCUSS / ACTION TO APPROVE – Final payment, Superintendent performance pay for FY 2021/2022. – Ginny Cosby made a motion to approve the final payment of the FY 21/22 Superintendent Performance Pay, Nancy Webster 2nd, motion carried 3/0.
- L. DISCUSS / ACTION TO APPROVE – Superintendent Vacation Payout, 15.5 days per contract. – Ginny Cosby made a motion to approve 15.5 days Superintendent vacation per contract, Harry Dotson 2nd, motion carried 3/0.
- M. DISCUSS / ACTION TO APPROVE – Business Manager Vacation Payout, 9 days per contract. Ginny Cosby made a motion to approve 9 days Business Manager vacation per contract, Nancy Webster 2nd, motion carried 3/0.
- N. DISCUSS / ACTION TO APPROVE – FY 22/23 Benefit Consulting Services Agreement with Capital Financial. – Ginny Cosby made a motion to approve the FY 22/23 Benefit Consulting Services Agreement with Capital Financial, Harry Dotson 2nd, motion carried 3/0.
- O. DISCUSS / ACTION TO APPROVE – FY 22/23 Sole Source providers and/or Intergovernmental Agreements (IGA) as follows:
- a. Aspin/Mohave (Food Service)
 - b. E-Spark
 - c. NWEA
 - d. Sulphur Springs Valley Electric Coop. (SSVEC)
 - e. Visions/ Tyler Technologies
- ~ Ginny Cosby made a motion to approve FY 22/23 Sole Source providers and/or Intergovernmental Agreements (IGA), Nancy Webster 2nd, motion carried 3/0.
- P. DISCUSS / ACTION TO APPROVE – Prepayments of FY 22/23 agreements and renewals as budget allows.
- a. AASBO dues
 - b. ASBA policy Advisory

- c. ASBAIT/Meritain Insurance
- d. Capital Financial
- e. CLM/Mealtime
- f. MediaNet (IEP-Pro)
- g. NAU Consortium
- h. Patagonia Union High School District ~ Transportation (PUHSD)
- i. Synergy Student Attendance System
- j. The Alliance Workman's Comp
- k. The Trust
- l. Tyler Technologies

~ Ginny Cosby made a motion to approve Prepayments of FY 22/23 agreements and renewals as budget allows, Harry Dotson 2nd, motion carried 3/0.

Q. DISCUSS / ACTION TO APPROVE – FY 22/23 Stipends as follows:

- a. Athletic Director ~ \$2000.
- b. Board Secretary ~ \$4500.
- c. CIMI advisor (2) ~ \$ 1000/each
- d. Coaching ~ \$800 head coach/ \$400 assistant coach for every sport.
- e. Nurse ~ \$3000.
- f. TITLE I Director ~ \$6000.
- g. Wellness Coordinator (reimbursed by ASBAIT) ~ \$500.
- h. Summer Program Coordinator ~ \$500.

~ Ginny Cosby made a motion to approve FY 22/23 Stipends as listed, Nancy Webster 2nd, motion carried 3/0.

R. DISCUSS – Board Retreat Items – The Board discussed topics of interest for the July Retreat.

S. DISCUSS – School Safety. The Governing Board may vote to convene in Executive Session, which will not be open to Public, Regarding this item. Pursuant to A.R.S §38-431.03 (A) (1). – The Board discussed school safety, will discuss further at the Board Retreat.

CONSENT AGENDA**

**A Board member may request any item listed under the consent agenda be removed from the consent agenda. If an item is removed from the consent agenda, it will be discussed and voted upon separately immediately following the consent agenda. Specific information regarding the matters being approved under the consent agenda is available in the Board packet and may be reviewed during normal business hours.

~ Ginny Cosby made a motion to approve the Consent Agenda with the exception of item 3. Kim Munoz Physical Therapist for the 2022/2023 School Year, this item to be tabled until July meeting. Harry Dotson 2nd, motion carried 3/0.

1. Expense Vouchers- 1026, 1027, 1028
2. Payroll Voucher- 23, 24, 24.1
3. Kim Munoz Physical Therapist for the 2022/2023 School Year. – Tabled until July meeting.
4. Substitutes for FY 21/22 as follows:
 - Jean Rankin
 - Jayci Madraso-Whittington
 - Kathleen Jewell
 - Lynne Cox
 - Mimi Witt
 - Yana Carter

STUDY ITEMS

- Raising expectations of students academically.
- School safety.
- Total compensation of employees.

FUTURE AGENDA ITEMS

- FY 22/23 Proposed Expenditure Budget due to State by July 5 2022. – A Special Board Meeting will be held on June 21, 2022 @ 5pm for FY 22/23 Proposed Budget.
- FY 22/23 Adopted Expenditure Budget due to State by July 15 2022.
- Kim Munoz, Physical Therapist for the 2022/2023 School Year.
- Final Retreat topics.

ADJOURNMENT – Ginny Cosby made a motion to adjourn the meeting at 7:00pm, Nancy Webster 2nd, motion carried 3/0.

Information regarding the Governing Board's Agenda for the meeting may be obtained by calling 455-5514.

PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT OF 1990, QUALIFIED DISABLED INDIVIDUAL(S) WHO REQUIRE SPECIAL ACCOMMODATIONS MAY CONTACT MARY FALEY OR HEIDI GONZALES AT 455-5514 AT LEAST 72 HOURS PRIOR TO THE SCHOOL BOARD MEETING. IF AN INDIVIDUAL WISHES TO HAVE AN INTERPRETER PRESENT AT A BOARD MEETING, THE PERSON MUST REQUEST AN INTERPRETER BY CONTACTING MARY FALEY OR HEIDI GONZALES AT 455-5514 AT LEAST 72 HOURS PRIOR TO THE SCHOOL BOARD MEETING."

Posted 06/05/2022 10:00 am Sonoita Post Office, Elgin School, Elgin School Web Site

I, HEIDI GONZALES, certify that this notice of public meeting, prepared pursuant to A.R.S. 38-431.02, was posted at Sonoita Post Office, Elgin School and Elgin School Website on the 6th day of June 2022 at 10:00 am. /s/ 