



Sonoita Elementary School District
 Elgin School
 23 Elgin Rd
 Elgin, AZ 85611
 (520) 455-5514 Fax (520) 455-5516
 Daniel R. Erickson, Superintendent

SONOITA GOVERNING BOARD PUBLIC HEARING
 FY 24/25 Sonoita Elementary School District Expenditure Budget
 Tuesday July 9, 2024, 5:00 pm
 ELGIN SCHOOL CONFERENCE ROOM

SONOITA GOVERNING REGULAR BOARD MEETING
 Tuesday July 9, 2024
 Immediately following the public hearing
 ELGIN SCHOOL CONFERENCE ROOM

MINUTES

BOARD ATTENDANCE:

Harry Dotson, President
 Nancy Webster, Vice President
 Megan Thomas, Member
 Anthony Fennell, Member
 Ginny Cosby, Member ~ Vis Zoom

DISTRICT ATTENDANCE:

Daniel Erickson, Superintendent
 Heidi Gonzales, Business Manager

Opening

- A. Call to Order ~ Harry Dotson called the hearing and meeting to order at 5:00pm.
- Pledge of Allegiance ~ All in attendance stood to recite The Pledge of Allegiance.
 - Adoption of the Agenda ~ Harry Dotson made a motion to adopt the agenda, Megan Thomas 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
G.C.	X		
A.F.	X		
M.T.	X		

B. Approve Minutes

- Regular Meeting Minutes June 4th, 2024
 ~ Harry Dotson made a motion to approve the June 4, 2024 Regular Meeting Minutes, Megan Thomas 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
G.C.	X		
A.F.	X		
M.T.	X		

Public Comment ~ None

Informational Items

C. Board Member Activity Report

D. Superintendent Report

- First week highlights ~ Mr. Erickson reported to the Board highlights of his first week.
- Projected 24/25 enrollment (115)
- Facilities Update ~ The new playground equipment will be complete 7/10/24, gym lighting has been replaced, the weatherization and MS ramp/stairs projects are out with the School Facilities Oversight Board for funding approval.
- Early Childhood Center ~ Construction should be permitted by the county by the end of the week.
- Budget Update ~ June 2024
- Student Account/8th Grade Fund Activity ~ June 2024

Action Items

E. Discuss / Action to Approve – FY 24/25 Expenditure Budget for Sonoita Elementary School District #25.
 ~ The Board reviewed the FY 24/25 Expenditure Budget for Sonoita Elementary School District #25
 ~ Harry Dotson made a motion to approve the FY 24/25 Expenditure Budget for Sonoita Elementary School District #25, Anthony Fennell 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
G.C.	X		
A.F.	X		
M.T.	X		

F. Discuss / Action to Approve – FY 24/25 Discretionary approval by Superintendent Daniel Erickson of district and school sponsored fundraisers by sanctioned clubs, extra-curricular activities and parent organizations.
 ~ Harry Dotson made a motion to approve FY 24/25 Discretionary approval by Superintendent Daniel Erickson of district and school sponsored fundraisers by sanctioned clubs, extra-curricular activities and parent organizations, Megan Thomas 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
G.C.	X		
A.F.	X		
M.T.	X		

G. Discuss / Action to Approve – FY 24/25 8th Grade/Student Activities Fundraisers for end of year trip, to include middle school dances, donut sales, walk-a-thons, concessions sales at middle school sports games.
 ~ Harry Dotson made a motion to approve FY 24/25 8th Grade/Student Activities Fundraisers for end of year trip, to include middle school dances, donut sales, walk-a-thons, concessions sales at middle school sports games, Megan Thomas 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
G.C.	X		
A.F.	X		
M.T.	X		

- H. Discuss / Action to Approve – Superintendent Daniel Erickson as qualified evaluator FY 24/25 for Certified and Classified staff according to Policy 4-103 and A.R.S. §15-537.
 ~ Harry Dotson made a motion to approve Superintendent Daniel Erickson as qualified evaluator FY 24/25 for Certified and Classified staff according to Policy 4-103 and A.R.S. §15-537, Ginny Cosby 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
G.C.	X		
A.F.	X		
M.T.	X		

- I. Discuss / Action to Approve – FY 24/25 Student Activities/Student Council/8th Grade Advisor ~ Kyndra Ortiz.
 ~ Harry Dotson made a motion to approve FY 24/25 Student Activities/Student Council/8th Grade Advisor ~ Kyndra Ortiz, Nancy Webster 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
G.C.	X		
A.F.	X		
M.T.	X		

- J. Discuss / Action to Approve –Trust Model Policy Suggested Update No. 3: June 2024. 1-203 Equal Opportunity.
 ~ The Board discussed the suggested policy update.
 ~ Harry Dotson made a motion to approve the Trust Model Policy Suggested Update No. 3: June 2024. 1-203 Equal Opportunity, Nancy Webster 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
G.C.	X		
A.F.	X		
M.T.	X		

- K. Discuss / Action to Approve – Contracting with Rusty Taylor for Grants Management Consultation Services.
 ~ Mr. Erickson reviewed the proposal with the Board.
 ~ Harry Dotson made a motion to approve contracting with Rusty Taylor for Grants Management Consultation Services, Anthony Fennell 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
G.C.	X		
A.F.	X		
M.T.	X		

- L. Discuss / Action to Approve – Jeramie O'Dell as water tester FY 24/25.
 ~ Harry Dotson made a motion to approve Jeramie O'Dell as water tester FY 24/25, Megan Thomas 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
G.C.	X		
A.F.	X		
M.T.	X		

- M. Discuss / Action to Approve – Selling outdated and broken IT equipment to SecondLifeMac.

~ Harry Dotson made a motion to approve selling outdated and broken IT equipment to SecondLifeMac, Anthony Fennell 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
G.C.	X		
A.F.	X		
M.T.	X		

N. Discuss / Action to Approve – Hiring Markos Rodrigues as Facilities/Maintenance Manager position. The Governing Board may vote to convene in Executive Session, which will not be open to Public, Regarding this item. Pursuant to A.R.S §38-431.03 (A) (1): Employment.

~ Mr. Erickson discussed his recommendation to hire Mr. Rodriguez with the Board.

~ Harry Dotson made a motion to approve hiring Markos Rodrigues as Facilities/Maintenance Manager position, Megan Thomas 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
G.C.	X		
A.F.	X		
M.T.	X		

O. Discuss / Action to Approve – Superintendent Goals / Contract Exhibit A.

~ Mr. Erickson reviewed and discussed the 24/25 Superintendent Goals with the Board.

~ Harry Dotson made a motion to approve the Superintendent Goals / Contract Exhibit A, Nancy Webster 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
G.C.	X		
A.F.	X		
M.T.	X		

P. Discuss / Action to Approve – Superintendent's performance pay goals as stated per contract, Exhibit A, with a possible performance pay to be earned equal to ____%. 1% to 10% of Superintendent's base salary.

~ Harry Dotson made a motion to approve Superintendent's performance pay goals as stated per contract, Exhibit A, with a possible performance pay to be earned equal to **10%**. Megan Thomas 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
G.C.	X		
A.F.	X		
M.T.	X		

Q. Discuss / Action to Approve – Superintendent Contract Amendment. The Governing Board may amend the Superintendent contract to conform to current policy and to combine the Superintendent's evaluation and performance pay processes. It is recommended that the Governing Board Amend Section VI to read as follows:

VI. EVALUATION

In accordance with Governing Board Policy 2-201, Evaluation of the Superintendent, or any subsequent policy governing the superintendent evaluation that may be adopted by the Board, the Governing Board shall review with Superintendent/Principal the Superintendent/Principal's performance, progress toward goals established by the Governing Board, Superintendent/Principal's working relationship with other employees, the Board, the staff, students and the community at large, and any other matters relative to the performance and continued employment of Superintendent/Principal. The Superintendent's evaluation instrument may be the same tool adopted by the Board to determine performance pay.

~The Board discussed the Superintendent Contract Amendment.

~ Harry Dotson made a motion to approve amending the Superintendent contract to conform to current policy and to combine the Superintendent's evaluation and performance pay processes to read as follows:

VI. EVALUATION

In accordance with Governing Board Policy 2-201, Evaluation of the Superintendent, or any subsequent policy governing the superintendent evaluation that may be adopted by the Board, the Governing Board shall review with Superintendent/Principal the Superintendent/Principal's performance, progress toward goals established by the Governing Board, Superintendent/Principal's working relationship with other employees, the Board, the staff, students and the community at large, and any other matters relative to the performance and continued employment of Superintendent/Principal. The Superintendent's evaluation instrument may be the same tool adopted by the Board to determine performance pay.

~ Megan Thomas 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
G.C.	X		
A.F.	X		
M.T.	X		

- R. Discuss / Action to Approve – FY 24/25 Transportation Agreement with Patagonia Elementary School District #6 and Patagonia Unified High School District #20.

~ Harry Dotson made a motion to approve the FY 24/25 Transportation Agreement with Patagonia Elementary School District #6 and Patagonia Unified High School District #20, Anthony Fennell 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
G.C.	X		
A.F.	X		
M.T.	X		

- S. Discuss / Action to Approve – 2024 Board Retreat date, time, location and topics. Possibly July 16, 2024 at 9:00am.

~ The Board discussed date, time, location and topic for the 2024 Board Retreat.

~ Harry Dotson made a motion to hold the 2024 Board Retreat on Tuesday, July 16, 2024, at 9:00am in the Elgin School Conference Room with the topics being Governing Board Roles and Responsibilities, Superintendent Roles and Responsibilities, Governing Board Ethics, Superintendent Evaluation Methodology, Team Member Recruitment and Retention, Preferred Communication Method and 4 Day School Week Considerations.

~ Megan Thomas 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
G.C.	X		
A.F.	X		
M.T.	X		

- T. Discuss / Action to Approve – Extending Houghton Mifflin Harcourt ELA Curriculum to grades K-8 rather than limited to grades K-5.

~ Mr. Erickson reviewed his recommendation for extending Houghton Mifflin Harcourt ELA Curriculum to grades K-8 rather than limited to grades K-5.

~ Harry Dotson made a motion to approve extending Houghton Mifflin Harcourt ELA Curriculum to grades K-8 rather than limited to grades K-5, Ginny Cosby 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
G.C.	X		
A.F.	X		
M.T.	X		

- U. Discuss / Action to Approve – Extending Houghton Mifflin Harcourt Into Math Curriculum to grades K-8 rather than limited to grades K-5.
 ~ Mr. Erickson reviewed his recommendation for extending Houghton Mifflin Harcourt Into Math Curriculum to grades K-8 rather than limited to grades K-5.
 ~ Harry Dotson made a motion to approve extending Houghton Mifflin Harcourt Into Math Curriculum to grades K-8 rather than limited to grades K-5, Nancy Webster 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
G.C.	X		
A.F.	X		
M.T.	X		

- V. Discuss / Action to Approve – Extending McGraw Hill ALEKS curriculum to grades K-8 rather than limited to grades 6-8.
 ~ Mr. Erickson reviewed his recommendation for extending McGraw Hill ALEKS curriculum to grades K-8 rather than limited to grades 6-8.
 ~ Harry Dotson made a motion to approve McGraw Hill ALEKS curriculum to grades K-8 rather than limited to grades 6-8, Megan Thomas 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
G.C.	X		
A.F.	X		
M.T.	X		

- W. Discuss / Action to Approve – 2024 ASBA Delegate Assembly Attendance and Nominee, September 7, 2024.
 ~ The Board discussed the 2024 ASBA Delegate Assembly Attendance and Nominee, September 7, 2024.
 ~ Harry Dotson made a motion to approve the 2024 ASBA Delegate Assembly Attendance and Nominee, September 7, 2024, there was no 2nd, motion failed.

- X. Discuss / Action to Approve – Business Manager Salary FY 24/25. The Governing Board may vote to convene in Executive Session, which will not be open to Public, Regarding this item. Pursuant to A.R.S §38-431.03 (A) (1): Employment.
 ~ Harry Dotson made a motion to enter into executive session at 6:07 pm to discuss the Business Manager Salary FY 24/25 which will not be open to Public, regarding this item. Pursuant to A.R.S §38-431.03 (A) (1): Employment.
 ~ Anthony Fennell 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
G.C.	X		
A.F.	X		
M.T.	X		

- ~ The Board reconvened in Regular Session at 6:24 pm.
 ~ Harry Dotson made a motion to approve the Business Manager Salary FY 24/25 as discussed in Executive Session, Megan Thomas 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
G.C.	X		
A.F.	X		
M.T.	X		

Consent Agenda**

**A Board member may request any item listed under the consent agenda be removed from the consent agenda. If an item is removed from the consent agenda, it will be discussed and voted upon separately immediately following the consent agenda. Specific

information regarding the matters being approved under the consent agenda is available in the Board packet and may be reviewed during normal business hours.

- FY 23/24 Expense Vouchers: 1037, 1038, 1039
- FY 23/24 Payroll Vouchers: 25, 26, 27, 28
- FY 24/25 Payroll Vouchers: 1

~ Harry Dotson made a motion to approve the consent agenda, Megan Thomas 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
G.C.	X		
A.F.	X		
M.T.	X		

STUDY ITEMS

- Staff recruitment
- Staff retention
- School Board Ethics

FUTURE AGENDA ITEMS

- Student Achievement
- Adding an additional administrative position ~ discussion with New Superintendent FY 24/25
- 4 Day School Week
- Elgin Elementary Advisory Committee

ADJOURNMENT

~ Harry Dotson made a motion to adjourn the meeting at 6:28 pm, Megan Thomas 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
G.C.	X		
A.F.	X		
M.T.	X		