



Sonoita Elementary School District #25

Elgin School

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SONOITA GOVERNING BOARD PUBLIC HEARING

Tuesday July 6, 2021 5:00 pm

HEARING MINUTES

Ginny Cosby called the hearing to order at 5:00pm, no public attendance, comment or discussion. Ginny Cosby closed the hearing at 5:01pm

SONOITA GOVERNING REGULAR BOARD MEETING

Tuesday July 6, 2021

Immediately following the public hearing
ELGIN SCHOOL CONFERENCE ROOM

MINUTES

BOARD ATTENDANCE:

Ginny Cosby, President
Megan Thomas, Clerk arrived at 5:06pm
Harry Dotson, Member
Anthony Fennell, Member
Nancy Webster, Member – Absent

DISTRICT ATTENDANCE:

Mary Faley, Superintendent
Heidi Gonzales, Business Manager

Opening

- A. Call to Order – Ginny Cosby called the meeting to order at 5:01 pm.
 - Pledge of Allegiance – All in attendance stood and recited The Pledge of Allegiance
 - Adoption of the Agenda – Ginny Cosby motioned to adopt the agenda. 2nd by Harry Dotson. Motion carried 3/0
- B. Approve Minutes
 - Regular Meeting Minutes June 2ND 2021, Ginny Cosby noted an error in Item D of Superintendent's Report, Mitigation plan. Last sentence "Ginny Cosby said it would be nice to volunteers again.", should have been "Ginny Cosby said it would be nice to have volunteers again." Heidi Gonzales stated correction would be made to minutes.
 - Special Meeting Minutes June 22nd 2021
~Ginny Cosby motioned to approve both meeting's minutes with the correction to June 2nd minutes, Harry Dotson 2nd. Motion carried 3/0

Information Items:

- C. Public Comment- Individuals wishing to address The Board must complete a request to address The Board. The purpose of the "Call to the Public" section is for The Governing Board to hear statements from constituents. Persons speaking shall observe the rules of propriety and refrain from slanderous remarks.
 - Each speaker is limited to two minutes

- Each speaker must be recognized by The Board President

NOTE: At the conclusion of public comment, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, the Governing Board is prohibited by law from addressing topics, which do not appear on the Agenda.

~No Public attendance or comments.

D. Board Member Activity Report – Harry Dotson reported on Santa Cruz County Fair, Sept. 17,18,19, 2021. Lori Johnson is Fair Committee Chair. The committee is looking at having an educational scavenger hunt and Olympic type events for kids on the 17th for School Day. There will also be a carnival during the fair. Lori will be reaching out to us in regards to the event.

E. Superintendent Report

- Welcome Back Celebration, July 30th from 4pm to 6pm. Mary Faley explained the celebration ideas and activities. The event is open to the community and public. There will be tables for local groups to give out information. Rotary will have a table. The Fire Dept has agreed to come down with the fire truck to spray kids for fun. There will be areas for different games and activities, face painting. Ginny Cosby suggested having a table for volunteer sign ups. Megan Thomas, Harry Dotson and Anthony Fennell all agree.
- Teacher of the Year Dinner, July 30, 2021 – Mary Faley explained that the Welcome Back Celebration conflicts with the Teacher of the Year Dinner and feels she needs to be present for the celebration. Asked if anyone would be able to go to the dinner as representation of the school and support for our nominee. Both Anthony Fennell and Megan Thomas stated they will be at the celebration with their children, Ginny Cosby and Harry Dotson would both like to be attendance at the celebration. Ginny Cosby stated she would talk with Nancy Webster to ask if she would be available and willing to go to the dinner. Ginny Cosby stated if Nancy is unable to go to the dinner, she would but prefers to be at the celebration.
- ASBA Law Conference- Sept. 8-10,02021 – Ginny Cosby will be out of town during those dates. Megan Thomas is unable to attend. Harry Dotson would like to go. Anthony Fennell will consider going and look at his schedule and let Heidi know what he decides. Heidi will make the appropriate arrangements.
- 21/22 Projected Enrollment – FY19/20 enrollment was 130-136, FY20/21 107-119. Enrollment is slowing coming up. Mary Faley stated is choosing to keep enrollment closed for now, we receive small school funding that will end once enrollment exceeds 125 students, would make exceptions for students who were out of district prior to the pandemic that would like to return. We can make the choice to open enrollment at any time.
- Staff PD – Schedule for July 28,29,30, 2021.
- New Logo – Looking at four options for a new logo. A survey will go out to the staff and families. Ginny Cosby likes choice C3, Anthony Fennell likes B3.2, Harry Dotson Likes B3.2 and B3.2, Megan Thomas likes A3.
- Updated Sign – Will be updating the sign out front with a new face with new logo. Any other changes like raising it up or making it larger will require a building permit so will just go with a new face.
- Facilities Use – A local church has requested use of the gym. They would pay an hourly fee of \$25 and custodial fee of \$27. They have an insurance binder and have provided description of their plans and activities.

Action Items

- F. Discuss / Action to Approve- 2021-2022 Expenditure budget for Sonoita School District #25. – No discussion was made. Ginny Cosby made motion to approve 21/22 Expenditure budget for Sonoita School District #25. Anthony Fennell 2nd. Motion Carried 4/0
- G. Discuss / Action to Approve- Textbook Disposal – The books that are listed in board packets are old books that are outdated, an AZ History book was added to the list, an updated list was handed out to the board at the meeting. Mary was thinking about keeping the AZ History book as reference because the information in the book is up to date and accurate but AZ history was taught at a different grade level when the book was printed. The AZ history book was added to the list because there was an incident in the library where roof leakage caused the ceiling to fall and the books incurred water damage. Mary explained that we have been in contact with The Trust Insurance Company and are going through the appropriate and required steps and assessments to have the repairs done. Ginny Cosby made the motion to approve the books for disposal, Megan Thomas 2nd. Motion carried 4/0
- H. Discuss / Action to Approve- Website Update – Mary provided full quote in hard copy at the meeting. Explained the company hosts the site, updates and maintains for us. Little Red uses this company and has been very pleased with them. Anthony Fennell stated the initial set up fee seems extremely high; the annual fee is very reasonable based on the services provided but is torn due to the high cost of the initial set up fee. Megan Thomas agreed that the initial fee seems extremely high but also feels the website is “the welcome mat” of the school and should be undated and professional. Anthony Fennell asked if any other quotes were looked into, Mary Faley stated there is no other company that becomes the “Webmaster” for the school, there is no competition out there for the same services. Anthony Fennell asked about the turnaround time on getting it up and running, Harry Dotson stated he saw a timeframe of 6-8 weeks so it would not be ready by the beginning of school. Ginny Cosby made the motion to approve have School Webmasters create and maintain a new website for the school, Megan Thomas 2nd. Motion passed 4/0
- I. Discuss – Dress code and Policies – Mary Faley stated this is just a review of the policies because there have been staff that have become lax with the dress code. Mary went over the student and the staff handbook policies; the student handbook is more detailed in regard to tattoos and piercings than the staff hand book. This will be a discussion at the next staff meeting prior to school starting, no changes will be made to the policies but current policies will be more strongly enforced. Mary Faley asked the board members what their thoughts are on the subject. Harry Dotson had the concern of having to “police” situations such as covering tattoos that are more widely accepted now than in the past. Megan Thomas stated felt that the issue was more of chosen attire than tattoos and piercings themselves, Mary Faley and Anthony Fennell agreed. Mary Faley stated that she felt the staff should follow the student dress code closer and lead by example. All board members agreed higher standards of professionalism should be held and kept.
- J. Discuss – Board Retreat – Ginny Cosby provided tentative retreat agendas and discussed the activities planned. It will be a breakfast pot-luck starting at 8:30am and run until about 12:30 then lunch will follow until 2:00pm. Anthony Fennell will bring coffee, tea and water. Megan Thomas will bring bagels and cream cheese. Mary Faley will bring juices. Harry Dotson will bring watermelon. Nancy Webster will bring fresh fruit per conversation with Ginny Cosby prior to the meeting. Ginny Cosby will bring Buenos Dias Breakfast.
- K. Discuss – September meeting date, currently Tuesday, Sept. 7th, 2021 – Mary Faley has a new granddaughter due to be born on the 6th of September and would like to be there to meet her. Could meeting be moved to the following week or would the board members be ok with Mary attending via Zoom. Ginny Cosby will be out of town the whole next week. All board members happy to have Mary join via Zoom to keep the meeting on the 7th.

Consent Agenda** - Ginny Cosby made the motion to approve** the consent agenda, Megan Thomas 2nd. Motion carried 4/0

**A Board member may request any item listed under the consent agenda be removed from the consent agenda. If an item is removed from the consent agenda, it will be discussed and voted upon separately immediately following the consent agenda. Specific information regarding the matters being approved under the consent agenda is available in the Board packet and may be reviewed during normal business hours.

- Expense Vouchers 1026, 1027
- Payroll Vouchers: 26, 27, 28

STUDY ITEMS

A Board member or the Superintendent may request items be added for future study sessions.

FUTURE AGENDA ITEMS

A Board member may request items be added for future agendas

ADJOURNMENT

Ginny Cosby made the motion to adjourn the meeting at 6:20pm, Megan Thomas 2nd. Motion carried 4/0

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