



Sonoita Elementary School District # 25

Elgin School

23 Elgin Road
 Elgin, Arizona 85611
 (520) 455-5514 Fax (520) 455-5516

Mary Faley, Superintendent

Melissa Paul, Executive Secretary

SONOITA GOVERNING BOARD PUBLIC HEARING
 FY 23/24 Sonoita Elementary School District Expenditure Budget
 Tuesday July 11, 2023, 5:00 pm

~ Ginny Cosby began the public hearing at 5:00 pm.
 ~ Heidi Gonzales summarized the FY23/24 Proposed Expenditure Budget up for adoption.

SONOITA GOVERNING REGULAR BOARD MEETING
 Tuesday July 11, 2023
 Immediately following the public hearing
 ELGIN SCHOOL CONFERENCE ROOM

MINUTES

BOARD ATTENDANCE:

Ginny Cosby, President
 Harry Dotson, Clerk
 Nancy Webster, Member
 Megan Thomas, Member
 Anthony Fennell, Member ~ Absent

DISTRICT ATTENDANCE:

Mary Faley, Superintendent
 Heidi Gonzales, Business Manager

Opening

- A. Call to Order ~ Ginny Cosby Called the meeting to order at 5:04 pm.
- Pledge of Allegiance ~ All in attendance stood to recite the Pledge of Allegiance.
 - Adoption of the Agenda ~ Harry Dotson requested information on future agenda items that had been removed from the agenda. Mary Faley reviewed the items and explained to the Board reasoning for moving or removing them. Ginny Cosby made a motion to adopt the agenda. Megan Thomas 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.			
M.T.	X		

B. Approve Minutes

- Regular Meeting Minutes June 6th, 2023
- Special Meeting Minutes June 27th, 2023
 ~ Ginny Cosby requested a change to the June 6, 2023 minutes. Under Board Member Reports, Megan Thomas attended both graduations and was a speaker. Ginny Cosby also attended both graduations.
 ~ Ginny Cosby made a motion to approve the June 6th, 2023 and the June 27th minutes with the correction to the June 6th, 2023 minutes discussed, Nancy Webster 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.			
M.T.	X		

Information Items:

C. Public Comment

~Annette Koweek addressed the Board regarding teacher schedules and shared a schedule of her day for the 22/23 school year.

D. Board Member Activity Report

~ None

E. Superintendent Report

- Projected Enrollment ~ 142 with ADM of 116.5.
- ASBA Law Conference ~ Sept. 6th through 8th, 2023. ~ 3 Board members and Mary Faley will be attending.
- Meet Your Teacher Night ~ July 27, 2023 from 5:30 pm to 7:00 pm.
- Staff PD ~ July 25 through July 28, 2023.
- School Safety ~ The District is working with the Santa Cruz County Sheriff on a program called MutuaLink for security and safety. Border Patrol has also been on campus over the summer training on emergency response.
- Campus Projects ~ Jeramie O'Dell reviewed summer projects on campus.
- Staffing ~ We will be interviewing for the paraprofessional positions next week. International hiring process is still underway. Our candidates will arrive after school starts; we are in the process of securing long term subs for that timeframe.

Presentations

Mary Faley ~ Student Achievement

~ Mary Faley gave a PowerPoint presentation on AASA spring testing results.

Action Items

F. Discuss / Action to Approve - FY 23/24 Expenditure Budget for Sonoita Elementary School District #25.

~ Ginny Cosby made a motion to approve and adopt the FY 23/24 Expenditure Budget for Sonoita Elementary School District #25, Megan Thomas 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.			
M.T.	X		

G. Discuss / Action to Approve - FY 23/24 Discretionary approval by Superintendent of district and school sponsored fundraisers by sanctioned clubs, extra-curricular activities and parent organizations.

~ Ginny Cosby made a motion to approve FY 23/24 Discretionary approval by Superintendent of district and school sponsored fundraisers by sanctioned clubs, extra-curricular activities and parent organizations, Harry Dotson 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.			
M.T.	X		

H. Discuss / Action to Approve - Superintendent as qualified evaluator for Certified and Classified staff.

~ Ginny Cosby made a motion to approve the Superintendent as qualified evaluator for Certified and Classified staff, Nancy Webster 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
--------	-----	-----	---------

G.C.	X		
H.D.	X		
N.W.	X		
A.F.			
M.T.	X		

- I. Discuss / Action to Approve – FY 23/24 Student Activities/Student Council/8th Grade Advisor ~ Kyndra Ortiz.
 ~ Ginny Cosby made a motion to approve the FY 23/24 Student Activities/Student Council/8th Grade Advisor ~ Kyndra Ortiz, Harry Dotson 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.			
M.T.	X		

- J. Discuss / Action to Approve – FY 23/24 Student Activities Fundraisers to include middle school dances, donut sales, walk-a-thons, concessions sales at middle school sports games.
 ~ Ginny Cosby made a motion to approve the FY 23/24 Student Activities Fundraisers to include middle school dances, donut sales, walk-a-thons, concessions sales at middle school sports games, Megan Thomas 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.			
M.T.	X		

- K. Discuss / Action to Approve – Policy Advisory Volume 35, Number 2, May 2023. Second Reading.

- Policy Advisory No. 744 Policy IGA — Curriculum Development
- Policy Advisory No. 745 Policy IGD — Curriculum Adoption
- Policy Advisory No. 746 Policy IJJ — Textbook/Supplementary Materials Selection and Adoption
- Policy Advisory No. 747 Policy JLCD — Medicines / Administering Medicines to Students Regulation JLCD-R — Medicines / Administering Medicines to Students
NEW - Exhibit JLCD-EB — Medicines / Administering Medicines to Students (Arizona Seizure Action Plan)

~ Mary Faley provided an updated Policy Advisory that had been released by ASBA at 3:30 pm today and explained the changes made advisories 744 - Policy IGA -Curriculum Development, 745 - Policy IGD - Curriculum Adoption and 756 - Policy IJJ - Textbook/Supplementary Materials and Adoption. The Board reviewed the changes.

~ Ginny Cosby made a motion to approve and adopt Policy Advisory Volume 35, Number 2, May 2023 and updated July 2023. Harry Dotson 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.			
M.T.	X		

- A. Discuss – Board Retreat/ ASBA Board Self Evaluation Results.

~ The Board discussed the date and time for the retreat to be set for the morning August 16th. Heidi Gonzales will reach out to the venue for availability that day. The Board agreed having a representative present to facilitate the Board Self Evaluation is not necessary at this time, the Board would like to focus on current local topics.

**A Board member may request any item listed under the consent agenda be removed from the consent agenda. If an item is removed from the consent agenda, it will be discussed and voted upon separately immediately following the consent agenda. Specific information regarding the matters being approved under the consent agenda is available in the Board packet and may be reviewed during normal business hours.

- FY 22/23 Expense Vouchers: 1038, 1039, 1040, 1041
- FY 22/23 Payroll Vouchers: 25, 26, 27, 28
- FY 23/24 Payroll Vouchers: 1

~ Heidi Gonzales pointed out one correction to Expense voucher 1038, the item described as “Keychains” was actually the Pizza for our Community Extravaganza event. A correction to the expense voucher has been made to the item description.

~ Ginny Cosby made a motion to approve the consent agenda, Megan Thomas 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.			
M.T.	X		

STUDY ITEMS

FUTURE AGENDA ITEMS

- Student Achievement
- Financial Analysis for hiring additional staff

ADJOURNMENT

~ Ginny Cosby made a motion to adjourn the meeting at 6:22 pm, Megan Thomas 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.			
M.T.	X		