



Sonoita Elementary School District # 25
Elgin School

23 Elgin Road
Elgin, Arizona 85611
(520) 455-5514 Fax (520) 455-5516

Mary Faley, Superintendent
Melissa Paul, Executive Secretary

REGULAR GOVERNING BOARD MEETING
Tuesday, January 16, 2024 @ 5:00 PM
Elgin School Conference Room

MINUTES

BOARD ATTENDANCE:

Ginny Cosbey, President > Member
Harry Dotson, Clerk > President
Nancy Webster, Member > Clerk
Megan Thomas, Member
Anthony Fennell, Member

DISTRICT ATTENDANCE:

Mary Faley, Superintendent
Heidi Gonzales, Business Manager

OPENING

- A. Call to Order ~ Ginny Cosbey called the meeting to order at 5:00 pm.
- Pledge of Allegiance ~ All in attendance stood to recite the Pledge of Allegiance.
 - Adoption of the Agenda ~ Heidi Gonzales pointed out an error on Item J. It should be "FY 24/25 School Calendar" rather than FY 23/24.
~ Ginny Cosbey made a motion to adopt the agenda with the correction to Item J. ~ FY 24/25 School Calendar, Nancy Webster 2nd, motion carried 5/0.
- B. Approve Minutes
- December 12, 2023 Meeting Minutes
 - December 22, 2023 Special Meeting Minutes

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

INFORMATION ITEMS

C. BOARD MEMBER ACTIVITY REPORTS

D. SUPERINTENDENT'S REPORT

- Students of the Month ~ K-2 ~ Viviana Quiroz-Gastelum, 3-5 ~ Zane White, Middle School ~ Emelio Ayon
- Enrollment (134)
- Calendar/Events
- Chronological Board Activity List
(Calendar of Recommended and Required Actions by School Districts)
~ the 2024 Calendar of Recommended and Required Actions will be released in the next couple weeks and Board Members will receive them by email.
- Budget Update ~ December 2023 ~ Heidi Gonzales gave a budget update.
- Student Account/8th Grade Fund Activity ~ December 2023 ~ Heidi Gonzales gave a student account.8th grade fund activity update.

PRESENTATIONS

- The Trust Model Policy ~ Mary Faley
- Student Achievement ~ Mary Faley

PUBLIC COMMENT

The Governing Board is prohibited by law from addressing topics which do not appear on the agenda.

The purpose of the “Call to the Public” section on the agenda is for the Governing Board to hear statements from Constituents. Response to statements will not be made at this meeting.

The person speaking shall observe the rule of propriety and refrain from slanderous remarks.

In order to ensure that each individual have an opportunity to address the Board, a two (2) minute time limit has been set for individual speakers. If considered necessary, this time limit can also be reduced to ensure that each individual has an opportunity to address the Board.

~ Thom McDolnald addressed the Board regarding Crossroads Christian Academy students participating in Elgin School’s extracurricular sports.

~ Jim Cosbey addressed the Board regarding sponsorship of a Valentine’s Day essay contest for students.

ACTION ITEMS

- E. DISCUSS / ACTION TO APPROVE – Reorganization of Board – A.R.S §15-321 (A) and (B). Election of Board President and Clerk.

~ Ginny Cosbey nominated Harry Dotson as President, Harry Dotson accepted, Anthony Fennell 2nd, motion carried 4/0/0/1.

Member	Aye	Nay	Abstain	Recuse
G.C.	X			
H.D.				X
N.W.	X			
A.F.	X			
M.T.	X			

~ Ginny Cosbey nominated Nancy Webster as Clerk, Nancy Webster accepted, Anthony Fennell 2nd, motion carried 4/0/0/1.

Member	Aye	Nay	Abstain	Recuse
G.C.	X			
H.D.	X			
N.W.				X
A.F.	X			
M.T.	X			

~ Harry Dotson continued the meeting as President.

- F. DISCUSS / ACTION TO APPROVE – Current meeting days, times, and locations of the regular monthly School Board Meetings.

~ Harry Dotson made a motion to keep the current meeting days, times, and locations of the regular monthly School Board Meetings the 2nd Tuesday of each month, with the exception of the July meeting which will be held on July 9th, 2024. Anthony Fennell 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		

A.F.	X		
M.T.	X		

- G. DISCUSS / ACTION TO APPROVE – Locations of Public Notice of Meetings and Agendas.
~ Harry Dotson made a motion to keep the locations of Public Notice of Meetings and Agendas the as Elgin School notice box and Sonoita Post Office notice box, Ginny Cosbey 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

- H. DISCUSS / ACTION TO APPROVE - Ratification of expense and payroll vouchers between board meetings. A.R.S § 15-321(G)– Board may choose to pass a resolution allowing signing salary and expense vouchers between board meetings.

~ Harry Dotson made a motion to approve ratification of expense and payroll vouchers between board meetings. A.R.S § 15-321(G)– Board may choose to pass a resolution allowing signing salary and expense vouchers between board meetings, Anthony Fennell 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

- I. PRESENTATION/DISCUSS - 4 Day School Week.
~ Mary Faley gave a presentation regarding 4 day school weeks. The Board had discussion, will revisit 4 day school weeks with the new superintendent in FY 24/25.

- J. DISCUSS / ACTION TO APPROVE – FY 24/25 School Calendar.
~ Harry Dotson made a motion to approve the proposed FY 24/25 School Calendar, Anthony Fennell 2nd, motion carried 4/0/1.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.			X

- K. DISCUSS / ACTION TO APPROVE – Approving to allow Mr. Daniel Erickson to mentor his successor in the Bowie Unified School District during the 24/25 School year while serving as Superintendent/Principal of Sonoita Elementary School District.

~ The Board discussed and acknowledged Mr. Daniel Erickson’s mentorship of his successor in the Bowie Unified School District during the 24/25 School year while serving as Superintendent/Principal of Sonoita Elementary School District. The Board did not feel this should be an action item, rather should just be discussed and acknowledged.

- L. DISCUSS / ACTION TO APPROVE – The award of Invitation for BID (IFB) 24-01-25, Early Childhood Center.
~ The Board discussed the award of Invitation for BID (IFB) 24-01-25, Early Childhood Center.
~ Harry Dotson made a motion to approve the award of Invitation for BID (IFB) 24-01-25, Early Childhood Center, Anthony Fennell 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		

H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

- M. DISCUSS / ACTION TO APPROVE – Water Treatment/Testing Stipend for remaining portion of FY 23/24. \$1,200.
 ~ The Board discussed the Water Treatment/Testing Stipend for remaining portion of FY 23/24. \$1,200.
 ~ Harry Dotson made a motion to approve the Water Treatment/Testing Stipend for remaining portion of FY 23/24. \$1,200.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

- N. DISCUSS / ACTION TO APPROVE – FY 23/24 Early Spring Sports Coaches
- Kyndra Ortiz – Head Girls Basketball Coach
 - Amanda Leavitt – Assistant Girls Basketball Coach
 - Lindsey Beal – Head Soccer Coach
 - Suzanne Wilcox – Assistant Soccer Coach
- ~ Harry Dotson made a motion to approve the FY 23/24 Early Spring Sports Coaches
- Kyndra Ortiz – Head Girls Basketball Coach
 - Amanda Leavitt – Assistant Girls Basketball Coach
 - Lindsey Beal – Head Soccer Coach
 - Suzanne Wilcox – Assistant Soccer Coach
- ~ Ginny Cosbey 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

- O. DISCUSS / ACTION TO APPROVE – FY 23/24 Second Semester Middle School Treasurers ~ Mina Sanchez and Lauren Kalso
 ~ Harry Dotson made a motion to approve the FY 23/24 Second Semester Middle School Treasurers ~ Mina Sanchez and Lauren Kalso, Nancy Webster 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

- P. DISCUSS / ACTION TO APPROVE – Hiring Dana Brothers as standard Substitute Teacher for the remaining portion of FY 23/24.
- Q. ~ Harry Dotson made a motion to approve hiring Dana Brothers as standard Substitute Teacher for the remaining portion of FY 23/24, Ginny Cosbey 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		

H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

- R. DISCUSS / ACTION TO APPROVE – Dana Brothers Social Work Field Practicum through Western New Mexico University for quarter 3 and quarter 4, FY 23/24.

~ The Board discussed Dana Brothers Social Work Field Practicum through Western New Mexico University for quarter 3 and quarter 4, FY 23/24.

~ Harry Dotson made a motion to approve Dana Brothers Social Work Field Practicum through Western New Mexico University for quarter 3 and quarter 4, FY 23/24, Ginny Cosbey 2nd, motion carried 4/0/1.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.			X

- S. DISCUSS / ACTION TO APPROVE – Aubrey Gallardo transition from Full Time Paraprofessional to Part Time Paraprofessional, effective 1/3/24.

- T. ~ Harry Dotson made a motion to approve Aubrey Gallardo transition from Full Time Paraprofessional to Part Time Paraprofessional, effective 1/3/24, Nancy Webster 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

- U. DISCUSS / ACTION TO APPROVE – Athletics. One of the following two options:

- Limiting participation in interscholastic sports to students who are either enrolled in Elgin Elementary or reside in our attendance area and are homeschooled.
- Allowing students who reside in our attendance area and who attend a public charter or private school, in our attendance area, to participate in interscholastic sports, beginning with the fourth quarter of the 2023-24 school year.

~ The Board discussed, would like to table item so further discussion and study may occur.

~ Harry Dotson made a motion to table Item U. for further discussion and study, Nancy Webster 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

CONSENT AGENDA**

**A Board member may request any item listed under the consent agenda be removed from the consent agenda. If an item is removed from the consent agenda, it will be discussed and voted upon separately immediately following the consent agenda. Specific information regarding the matters being approved under the consent agenda is available in the Board packet and may be reviewed during normal business hours.

- V. Expense Vouchers ~ 1018, 1019

W. Payroll Vouchers ~ 13, 14

~ Harry Dotson made a motion to approve the consent agenda, Nancy Webster 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

STUDY ITEMS

A Board member or the Superintendent may request items be added for future study sessions

FUTURE AGENDA ITEMS

A Board member may request items be added for future agendas

- Student Achievement
- Adding an additional administrative position
- Fuel Stipend ~ February discussion.
- Trust Model Policy ~ February
- 4 Day School Week ~ discussion with New Superintendent FY 24/25.

ADJOURNMENT ~ Harry Dotson made a motion to adjourn at 7:27pm, Ginny Cosbey 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		