



*Sonoita Elementary School District # 25*

*Elgin School*

*23 Elgin Road  
Elgin, Arizona 85611  
(520) 455-5514 Fax (520) 455-5516*

*Mary Faley, Superintendent*

*Melissa Paul, Executive Secretary*

REGULAR GOVERNING BOARD MEETING  
Tuesday January 11, 2022 @ 5:00 PM  
ELGIN SCHOOL CONFERENCE ROOM

MINUTES

BOARD ATTENDANCE:

Ginny Cosbey – President  
Megan Thomas – Clerk  
Harry Dotson – Member  
Nancy Webster – Member  
Anthony Fennell - Member

DISTRICT ATTENDANCE:

Mary Faley – Superintendent  
Heidi Gonzales – Business Manager

OPENING

- A. Call to Order – Ginny Cosbey called the meeting to order at 5:00pm
- Pledge of Allegiance – All in attendance stood to recite the Pledge of Allegiance
  - Adoption of the Agenda – Ginny Cosbey made a motion to adopt the agenda, Nancy Webster 2<sup>nd</sup>, agenda was adopted 5/0.
- B. Approve Minutes
- December 7, 2021 Meeting Minutes – Ginny Cosbey made a motion to approve the Dec. 7, 2021 minutes, Anthony Fennell 2<sup>nd</sup>, motion carried 5/0.

INFORMATION ITEMS

C. BOARD MEMBER ACTIVITY REPORTS - None

D. SUPERINTENDENT'S REPORT

- Enrollment (122)
- ASBA- BOLTS Conference. February 9, 2022 (Tucson) – Megan Thomas would like to attend, Heidi Gonzales stated she would facilitate registration.
- Fiber Project – There will be a community meeting two weeks from this Thursday regarding the projects. Mary will follow up with the Board with the date and time. Megan Thomas, Ginny Cosbey and Anthony Fennell stated they saw a poll put out by SSVEC asking community members who is interested in broadband internet. Mary Faley asked if she could have that information forwarded to her so she can send it over to our contact Milan Eaton and Greg West.
- Final Mile Project – The RFP for vendors will be released on January 17, 2022, it will be due March 1, 2022.
- COVID – 19 – In our zip codes, Sonoita is up by 94 cases, Elgin is up 58 cases over the last month. Right now, we have one staff member who is in quarantine for being in close contact, 7 students in quarantine for close contact and one parent keeping their children home due to possible development of symptoms. There will be a vaccine clinic in the conference room tomorrow.
- Staff Recruitment – Tami Cubillas is mentioned later in the agenda, she will be resigning at the end of this year. The goal is to bring back the art program with Anna Coleman as well as hire for Tami's position. Mary Faley and Heidi

Gonzales will be attending the ADE job Fair. Anna Coleman is also working on recruitment for her 301 project. We are being proactive in posting positions.

- Calendar/Events  
Nancy Webster asked what the status of the new website is. Mary Faley stated she would be signing the approval; we are taking our time to be sure it is exactly what we would like.

#### E. PRESENTATIONS

- Santa Cruz County Health Department Guidelines - Mary Faley reviewed the newest Health Department guidelines released.
- Student Achievement Data – Mary Faley used a PowerPoint Presentation to review state testing data for the 2016 through 2021 school years. ELA was steady at above state average through the years, Science was quite higher than the state average, Math trended slightly down in the 19/20 school year. Mary Faley stated a review of Benchmark testing which happens twice a year can be done as well. The information provided by those tests are a bit more individualized. Harry Dotson, Nancy Webster and Megan Thomas stated would all like a review of the Benchmark testing. Mary Faley stated the real value of this information is how we use it to improve our teaching strategies for our students. We will add this as a future agenda item.

F. PUBLIC COMMENT Individuals wishing to address the Board must complete a request to address the Board. The purpose of the “Call to the Public” section is for the Governing Board to hear statements from constituents. Persons speaking shall observe the rules of propriety and refrain from slanderous remarks.

- Each speaker is limited to two minutes
- Each speaker must be recognized by the Board President

NOTE: At the conclusion of public comment, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, the Governing Board is prohibited by law from addressing topics, which do not appear on the Agenda.

-No Public Comments

#### ACTION ITEMS

F. DISCUSS / ACTION TO APPROVE – Reorganization of Board – A.R.S §15-321 (A) and (B). Election of Board President and Clerk.

Nancy Webster nominated Ginny Cosbey to stay as President, Ginny Cosbey accepted the nomination, Nancy Webster made a motion to vote for Ginny Cosbey as President, Megan Thomas 2<sup>nd</sup>, motion carried 5/0. Harry Dotson nominated Megan Thomas to stay as Clerk, Megan Thomas accepted the nomination, Harry Dotson made a motion to vote for Megan Thomas as Clerk, Nancy Webster 2<sup>nd</sup>, motion carried 5/0.

G. DISCUSS / ACTION TO APPROVE – Current meeting days, times, and locations of the monthly School Board Meetings. The meeting calendar was reviewed, August 2022, September 2022 and January 2023 Board Meetings fall right after holidays or breaks. It was discussed and agreed that those Board Meetings should be held on the second Tuesday of the month. Ginny Cosbey made a motion to keep the time and location of Board Meetings the same and move the August 2022, September 2022 and January 2023 Board Meetings to the second Tuesday of those months. Megan Thomas 2<sup>nd</sup>, motion carried 5/0.

H. DISCUSS / ACTION TO APPROVE – Locations of Public Notice of Meetings and Agendas.

Ginny Cosbey made a motion to keep the locations of Public Notices of Meetings and Agenda the same, Anthony Fennell 2<sup>nd</sup>, motion carried 5/0.

I. DISCUSS / ACTION TO APPROVE - Ratification of expense and payroll vouchers between board meetings. A.R.S § 15-321(G)– Board may choose to pass a resolution allowing signing salary and expense vouchers between board meetings.

Ginny Cosbey made a motion to pass a resolution allowing signing salary and expense vouchers between board meetings, Megan Thomas 2<sup>nd</sup>, motion carried 5/0.

J. DISCUSS / ACTION TO APPROVE - Tami Cubillas Resignation after FY 21/22.

All Board Members stated they are sad to see Tami leave us. Ginny Cosbey made a motion to accept Tami Cubillas's resignation after FY 21/22, Nancy Webster 2<sup>nd</sup>, motion carried 5/0.

- K. DISCUSS / ACTION TO APPROVE – Kelly Wirth work schedule from full time to part time paraprofessional beginning the week of January 10, 2022.

Mary Faley stated that Kelly Wirth had requested to move to a part time position, however we found out today that she has decided to resign, she has agreed to be an on-call Paraprofessional Substitute. Ginny Cosbey made a motion to accept Kelly Wirth's schedule and position change, Nancy Webster 2<sup>nd</sup>, motion carried 5/0.

#### CONSENT AGENDA\*\*

\*\*A Board member may request any item listed under the consent agenda be removed from the consent agenda. If an item is removed from the consent agenda, it will be discussed and voted upon separately immediately following the consent agenda. Specific information regarding the matters being approved under the consent agenda is available in the Board packet and may be reviewed during normal business hours.

L. Expense Vouchers 1013, 1014, 1015, 1016

M. Payroll Vouchers 12, 12.1, 12.5, 13, 14, 14.1

Ginny Cosbey made a motion to approve the consent agenda, Megan Thomas 2<sup>nd</sup>, motion carried 5/0.

#### STUDY ITEMS

#### FUTURE AGENDA ITEMS

- ~ Benchmark Data
- ~ Recognize Ben Baez for the Patriot's Pen
- ~ Revisit the Purple Truck

ADJOURNMENT – Ginny Cosbey made a motion to adjourn the meeting at 6:23pm, Megan Thomas 2<sup>nd</sup>, motion carried 5/0.

Information regarding the Governing Board's Agenda for the meeting may be obtained by calling 455-5514.

PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT OF 1990, QUALIFIED DISABLED INDIVIDUAL (S) WHO REQUIRE SPECIAL ACCOMMODATIONS MAY CONTACT MARY FALEY OR HEIDI GONZALES AT 455-5514 AT LEAST 72 HOURS PRIOR TO THE SCHOOL BOARD MEETING.

IF AN INDIVIDUAL WISHES TO HAVE AN INTERPRETER PRESENT AT A BOARD MEETING, THE PERSON MUST REQUEST AN INTERPRETER BY CONTACTING MARY FALEY OR HEIDI GONZALES AT 455-5514 AT LEAST 72 HOURS PRIOR TO THE SCHOOL BOARD MEETING."

Posted 01/10/2022 10:00 am Sonoita Post Office, Elgin School, Elgin School Web Site I, Heidi Gonzales, certify that this notice of public meeting, prepared pursuant to A.R.S. 38-431.02, was posted at Sonoita Post Office, and Elgin School on the 10th day of January 2022 at. 10:00 am. /s/ 