



*Sonoita Elementary School District # 25*

*Elgin School*

*23 Elgin Road  
Elgin, Arizona 85611  
(520) 455-5514 Fax (520) 455-5516*

*Mary Faley, Superintendent  
Melissa Paul, Executive Secretary*

**BOARD MEMBER SWEARING IN**  
Tuesday, January 10, 2023 @ 4:50pm  
Elgin School Conference Room

- ~ Nancy Webster and Harry Dotson were sworn into office by Ginny Cosbey. Both will serve a 4-year term, January 11, 2023 to December 31, 2026.

**REGULAR GOVERNING BOARD MEETING**  
Tuesday, January 10, 2023 @ 5:00 PM  
Elgin School Conference Room

**MINUTES**

**BOARD ATTENDANCE:**

Ginny Cosbey, President  
Harry Dotson, Clerk  
Anthony Fennell, Member  
Megan Thomas, Member  
Nancy Webster, Member

**DISTRICT ATTENDANCE:**

Mary Faley, Superintendent  
Heidi Gonzales, Business Manager

**OPENING**

- A. **CALL TO ORDER** ~ Ginny Cosbey called the meeting to order at 5:00 pm.
- Pledge of Allegiance ~ All in attendance stood to recite the Pledge of Allegiance.
  - Adoption of the Agenda ~ Ginny Cosbey made a motion to adopt the agenda with the change of moving Items P and Q to just after the Superintendent's Report. Nancy Webster 2<sup>nd</sup>, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| G.C.   | X   |     |         |
| H.D.   | X   |     |         |
| N.W.   | X   |     |         |
| A.F.   | X   |     |         |
| M.T.   | X   |     |         |

**B. APPROVE MINUTES**

- December 1, 2022 Meeting Minutes  
~ Ginny Cosbey made a motion to approve the December 1, 2022 Meeting Minutes, Nancy Webster 2<sup>nd</sup>, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| G.C.   | X   |     |         |
| H.D.   | X   |     |         |
| N.W.   | X   |     |         |
| A.F.   | X   |     |         |
| M.T.   | X   |     |         |

INFORMATION ITEMS

C. BOARD MEMBER ACTIVITY REPORTS

- ~Ginny Cosby and Mary Faley met with a representative from the Border Patrol for a tour of campus and to discuss school safety and emergency response.
- ~Ginny Cosby handed out a Rural Schools Survey regarding top priorities and concerns of rural school districts to discuss. Discussion ensued with results recorded. Ginny Cosby will submit results to ASBA.
- ~Harry Dotson attended the annual ASBA conference in December.

D. SUPERINTENDENT’S REPORT

- Students of the Month
  - ~ K-2 – Lilia Hernandez, presented by Mary Faley.
  - ~ 3 – 5 – Ryder Reynolds, presented by Mary Faley.
  - ~ Middle School Saphira Bandelin, presented by Jacob Masters.
- Staff Member of the Month ~ Lisa Lopez, presented by Mary Faley.
- Enrollment (143)
- Final Mile Project ~ Connection is still in progress.
- Outdated iPad/MacBook transference and/or disposal
- Sports ~ 8 students are playing girls basketball, 15 students are playing soccer.
- Calendar/Events

E. Item P. moved upon adoption of agenda.

DISCUSS / ACTION TO APPROVE – The House on Mango Street by Sandra Cisneros for Middle School ELA.

~Ginny Cosby made a motion to approve The House on Mango Street by Sandra Cisneros for Middle School ELA, Anthony Fennell 2<sup>nd</sup>, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| G.C.   | X   |     |         |
| H.D.   | X   |     |         |
| N.W.   | X   |     |         |
| A.F.   | X   |     |         |
| M.T.   | X   |     |         |

F. Item Q. moved upon adoption of agenda.

DISCUSS / ACTION TO APPROVE – Dances with Wolves by Michael Blake for Middle School ELA.

~Ginny Cosby made a motion to approve Dances with Wolves by Michael Blake for Middle School ELA, Megan Thomas 2<sup>nd</sup>, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| G.C.   | X   |     |         |
| H.D.   | X   |     |         |
| N.W.   | X   |     |         |
| A.F.   | X   |     |         |
| M.T.   | X   |     |         |

G. PRESENTATIONS

- Student Achievement Data – Mary Faley (tabled at December 2022 meeting).

H. PUBLIC COMMENT ~ None

ACTION ITEMS

- I. DISCUSS / ACTION TO APPROVE – Reorganization of Board – A.R.S §15-321 (A) and (B). Election of Board President and Clerk.

~ Harry Dotson nominated Ginny Cosbey for President; Ginny Cosbey accepted. Harry Dotson made a motion to elect Ginny Cosbey as President, Nancy Webster 2<sup>nd</sup>, motion carried 4/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| G.C.   |     |     |         |
| H.D.   | X   |     |         |
| N.W.   | X   |     |         |
| A.F.   | X   |     |         |
| M.T.   | X   |     |         |

~Megan Thomas nominated Harry Dotson for Clerk; Harry Dotson accepted. Megan Thomas made a motion to elect Harry Dotson as Clerk, Nancy Webster 2<sup>nd</sup>, motion carried 4/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| G.C.   | X   |     |         |
| H.D.   |     |     |         |
| N.W.   | X   |     |         |
| A.F.   | X   |     |         |
| M.T.   | X   |     |         |

- J. DISCUSS / ACTION TO APPROVE – Current meeting days, times, and locations of the monthly School Board Meetings.

~Current Meeting dates and times are the 1<sup>st</sup> Tuesday of each month at 5pm in the Elgin School Conference Room.

~The July 2023 and September 2023 meetings fall on or just after holidays. Mary Faley recommends moving these two meetings to the 2<sup>nd</sup> Tuesday of the month.

~Ginny Cosbey made a motion to keep the current meeting dates, times and locations the same, with the exception of July and September which will be moved to the second Tuesday of the month. Megan Thomas 2<sup>nd</sup>, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| G.C.   | X   |     |         |
| H.D.   | X   |     |         |
| N.W.   | X   |     |         |
| A.F.   | X   |     |         |
| M.T.   | X   |     |         |

- K. DISCUSS / ACTION TO APPROVE – Locations of Public Notice of Meetings and Agendas.

~ Current locations of Public Notice of Meetings and Agendas are the Sonoita Post Office and the Elgin School notice box.

~ Ginny Cosbey made a motion to keep the locations of Public Notice of Meetings and Agendas the same. The Sonoita Post Office and Elgin School notice box. Megan Thomas 2<sup>nd</sup>, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| G.C.   | X   |     |         |
| H.D.   | X   |     |         |
| N.W.   | X   |     |         |
| A.F.   | X   |     |         |
| M.T.   | X   |     |         |

- L. DISCUSS / ACTION TO APPROVE - Ratification of expense and payroll vouchers between board meetings. A.R.S § 15-321(G)– Board may choose to pass a resolution allowing signing salary and expense vouchers between board meetings.

~Ginny Cosby made a motion to approve ratification of expense and payroll vouchers between board meetings. A.R.S § 15-321(G)– Board may choose to pass a resolution allowing signing salary and expense vouchers between board meetings. Anthony Fennell 2<sup>nd</sup>, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| G.C.   | X   |     |         |
| H.D.   | X   |     |         |
| N.W.   | X   |     |         |
| A.F.   | X   |     |         |
| M.T.   | X   |     |         |

M. DISCUSS / ACTION TO APPROVE – Compliance with Policy GCO, Educator Evaluation A.R.S. §15-537.

~Ginny Cosby made a motion to approve compliance with Policy GCO, Educator Evaluation A.R.S. §15-537, Nancy Webster 2<sup>nd</sup>, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| G.C.   | X   |     |         |
| H.D.   | X   |     |         |
| N.W.   | X   |     |         |
| A.F.   | X   |     |         |
| M.T.   | X   |     |         |

N. DISCUSS / ACTION TO APPROVE – Appointment of Mary Faley as Qualified Evaluator for Evaluation of Professional Staff Members FY 22/23 and FY 23/24, according to Policy GCO and A.R.S. §15-537.

~Ginny Cosby made a motion to appointment of Mary Faley as Qualified Evaluator for Evaluation of Professional Staff Members FY 22/23 and FY 23/24, according to Policy GCO and A.R.S. §15-537, Anthony Fennell 2<sup>nd</sup>, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| G.C.   | X   |     |         |
| H.D.   | X   |     |         |
| N.W.   | X   |     |         |
| A.F.   | X   |     |         |
| M.T.   | X   |     |         |

O. DISCUSS / ACTION TO APPROVE – 2023 Classified Salary Schedule reflecting 2023 minimum wage.

~ Ginny Cosby made a motion to approve the 2023 Classified Salary Schedule reflecting 2023 minimum wage, Anthony Fennell 2<sup>nd</sup>, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| G.C.   | X   |     |         |
| H.D.   | X   |     |         |
| N.W.   | X   |     |         |
| A.F.   | X   |     |         |
| M.T.   | X   |     |         |

P. DISCUSS / ACTION TO APPROVE - Increase minimum wage to \$13.85 retroactively to all employees under the amount.

~Ginny Cosby made a motion to increase minimum wage to \$13.85 retroactively to January 1, 2023, for all employees under the amount. Nancy Webster 2<sup>nd</sup>, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| G.C.   | X   |     |         |
| H.D.   | X   |     |         |
| N.W.   | X   |     |         |
| A.F.   | X   |     |         |
| M.T.   | X   |     |         |

Q. DISCUSS / ACTION TO APPROVE – FY 23/24 School Calendar.

~ Mary Faley presented her recommendation for the FY 23/24 calendar. Parents and staff were surveyed, the recommendation on the calendar was made based on survey results. The Board discussed the two options. Ginny Cosby made a motion to approve the FY 23/24 School Calendar as presented, Nancy Webster 2<sup>nd</sup>, motion carried 3/1/1.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| G.C.   | X   |     |         |
| H.D.   | X   |     |         |
| N.W.   | X   |     |         |
| A.F.   |     | X   |         |
| M.T.   |     |     | X       |

- R. DISCUSS / ACTION TO APPROVE – Candee Rinde’s Resignation as Elementary Teacher at the end of FY 22/23.  
 ~Ginny Cosby made a motion to approve Candee Rindee’s resignation as Elementary Teacher at the end of FY 22/23, Nancy Webster 2<sup>nd</sup>, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| G.C.   | X   |     |         |
| H.D.   | X   |     |         |
| N.W.   | X   |     |         |
| A.F.   | X   |     |         |
| M.T.   | X   |     |         |

- S. DISCUSS / ACTION TO APPROVE – Posting Elementary Teacher Position for FY 23/24.  
 ~Ginny Cosby made a motion to approve posting Elementary Teacher Position for FY 23/24, Megan Thomas 2<sup>nd</sup>, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| G.C.   | X   |     |         |
| H.D.   | X   |     |         |
| N.W.   | X   |     |         |
| A.F.   | X   |     |         |
| M.T.   | X   |     |         |

- T. DISCUSS / ACTION TO APPROVE – Posting Facilities/Maintenance Manager for FY 23/24.  
 ~Ginny Cosby made a motion to approve posting Facilities/Maintenance Manager Position for FY 23/24, Anthony Fennell 2<sup>nd</sup>, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| G.C.   | X   |     |         |
| H.D.   | X   |     |         |
| N.W.   | X   |     |         |
| A.F.   | X   |     |         |
| M.T.   | X   |     |         |

- U. DISCUSS / ACTION TO APPROVE – Setting a Special Meeting regarding School Safety for \_\_\_\_\_ @ \_\_\_\_\_. The Governing Board may vote to convene in Executive Session, which will not be open to Public, Regarding this item. Pursuant to A.R.S §38-431.03 (A)(8): School Safety.  
 ~The Board discussed dates.  
 ~Ginny Cosby made a motion to set a Special Meeting regarding School Safety for January 31, 2023 @ 5:00pm in the Elgin School Conference Room. The Governing Board may vote to convene in Executive Session, which will not be open to Public, Regarding this item. Pursuant to A.R.S §38-431.03 (A)(8): School Safety.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| G.C.   | X   |     |         |
| H.D.   | X   |     |         |
| N.W.   | X   |     |         |
| A.F.   | X   |     |         |
| M.T.   | X   |     |         |

CONSENT AGENDA\*\*

\*\*A Board member may request any item listed under the consent agenda be removed from the consent agenda. If an item is removed from the consent agenda, it will be discussed and voted upon separately immediately following the consent agenda. Specific information regarding the matters being approved under the consent agenda is available in the Board packet and may be reviewed during normal business hours.

V. Expense Vouchers ~ 1015, 1016

W. Payroll Vouchers ~ 12, 12.1, 12.5, 13, 14

~Ginny Cosbey made a motion to approve the consent agenda, Megan Thomas 2<sup>nd</sup>, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| G.C.   | X   |     |         |
| H.D.   | X   |     |         |
| N.W.   | X   |     |         |
| A.F.   | X   |     |         |
| M.T.   | X   |     |         |

STUDY ITEMS

A Board member or the Superintendent may request items be added for future study sessions.

FUTURE AGENDA ITEMS

A Board member may request items be added for future agendas

- ~ Student Achievement
- ~ NWEA Quadrant Report
- ~ IT Support

ADJOURNMENT

~Ginny Cosbey made a motion to adjourn the meeting at 6:48pm. Anthony Fennell 2<sup>nd</sup>, motion carried 5/0.

| Member | Aye | Nay | Abstain |
|--------|-----|-----|---------|
| G.C.   | X   |     |         |
| H.D.   | X   |     |         |
| N.W.   | X   |     |         |
| A.F.   | X   |     |         |
| M.T.   | X   |     |         |