



Sonoita Elementary School District # 25

Elgin School

23 Elgin Road
Elgin, Arizona 85611
(520) 455-5514 Fax (520) 455-5516

Mary Faley, Superintendent
Melissa Paul, Executive Secretary

SONOITA GOVERNING BOARD MEETING TUESDAY, FEBRUARY 6, 2024 @ 5:00 PM ELGIN SCHOOL CONFERENCE ROOM, ELGIN SCHOOL

MINUTES

BOARD ATTENDANCE:

Harry Dotson, President
Nancy Webster, Clerk
Megan Thomas, Member
Ginny Cosbey, Member
Anthony Fennell, arrived at 5:23pm.

DISTRICT ATTENDANCE:

Mary Faley, Superintendent
Heidi Gonzales, Business Manager

OPENING

- A. Call to Order ~ Harry Dotson called the meeting to order at 5:00pm.
- Pledge of Allegiance ~ All in attendance stood to recite the Pledge of Allegiance.
 - Adoption of the Agenda ~ Harry Dotson made a motion to adopt the agenda, Megan Thomas 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.			
M.T.	X		

B. Approve Minutes

- Special Meeting Minutes January 10, 2024
- Meeting Minutes January 16, 2024
- ~ Harry Dotson made a motion to approve the Special Meeting Minutes January 10, 2024 and the Meeting Minutes January 16, 2024, Nancy Webster 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.			
M.T.	X		

INFORMATION ITEMS

C. BOARD MEMBER ACTIVITY REPORTS

~ None

D. SUPERINTENDENT'S REPORT

- Enrollment (134)

- Students of the Month ~ K-2 Rori Reynolds, 3-5 Colter Beyer, Middle School Waylon Conover
- Calendar/Events
- Staffing ~ The Middle School Social Studies position has been filled. SLP services have been found and will begin soon. Elementary Teaching position has been posted.
- Sports ~ Soccer and Girls' Basketball are underway.
- Early Childhood Learning Center ~ Will be breaking ground late this month early March.
- Budget Update ~ January 2024 ~ Heidi Gonzales gave January budget update.
- Student Account/8th Grade Fund Activity ~ January 2024 ~ Heidi Gonzales gave the student account update.

PUBLIC COMMENT

~ None

PRESENTATIONS

- F. Student Achievement, Data Conferences ~ Mary Faley
- G. School Nurse Program ~ Mary Faley

ACTION ITEMS

H. DISCUSS / ACTION TO APPROVE – Athletics Participation.

- Limiting participation in interscholastic sports to students who are either enrolled in Elgin Elementary or who reside in our attendance area and are homeschooled.
- Allowing students to participate in interscholastic sports if they are enrolled in Elgin Elementary or if they live in our attendance area AND are homeschooled, attend a public charter, or private school in our attendance area. Beginning with the 2024-25 school year.

~ The Board discussed.

~ Harry Dotson made a motion to approve option a. Limiting participation in interscholastic sports to students who are either enrolled in Elgin Elementary or who reside in our attendance area and are homeschooled, Ginny Cosbey 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

I. DISCUSS / ACTION TO APPROVE – The Trust Model Policy Agreement.

~ The Board discussed.

~ Harry Dotson made a motion to approve the Trust Model Policy Agreement, Ginny Cosbey 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

J. DISCUSS / ACTION TO APPROVE – Trust Model Policy Study Session Dates.

~ The Board discussed.

~ Harry Dotson made a motion to approve the Trust Model Policy Study Session Dates as presented, with the exception of the first proposed date of February 13, 2024. Will set the first session for February 16, 2024 at 3:00pm. Nancy Webster 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

K. DISCUSS / ACTION TO ACCEPT – 2023 tax credit donations as listed. (\$20,111.00)

~ Anthony Fennell made a motion to accept the 2023 tax credit donations as listed. (\$20,111.00), Megan Thomas 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

L. DISCUSS / ACTION TO APPROVE – Hiring Gardenia Moffett as Substitute Teacher.

~ The Board discussed.

~ Harry Dotson made a motion to approve Hiring Gardenia Moffett as Substitute Teacher, Ginny Cosbey 2nd, motion carried 4/0/0/1.

Member	Aye	Nay	Abstain	Recuse
G.C.	X			
H.D.	X			
N.W.	X			
A.F.				X
M.T.	X			

M. DISCUSS / ACTION TO APPROVE – Hiring Tina Bockstahler as Mentor Teacher for remaining portion of SY23/24.

~ The Board discussed.

~ Harry Dotson made a motion to approve Hiring Tina Bockstahler as Mentor Teacher for remaining portion of SY23/24 at the rate of \$125 a day, Anthony Fennell 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

N. DISCUSS / ACTION TO APPROVE – FY 24/25 Teacher Contract Document.

~ Harry Dotson made a motion to approve the FY 24/25 Teacher Contract Document, Ginny Cosbey 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

- O. DISCUSS / ACTION TO APPROVE – FY 24/25 Classified Notice of Appointment Document.
~ Harry Dotson made a motion to approve the FY 24/25 Classified Notice of Appointment Document, Anthony Fennell 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

- P. DISCUSS / ACTION TO APPROVE – FY 24/25 Business Manager/Human Resources Contract Document.
~ Harry Dotson made a motion to approve the FY 24/25 Business Manager/Human Resources Contract Document, Ginny Cosbey 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

- Q. DISCUSS / ACTION TO APPROVE – FY 24/25 Administrative Assistant/Food Service Manager Contract Document.
~ Harry Dotson made a motion to approve the FY 24/25 Administrative Assistant/Food Service Manager Contract Document, Megan Thomas 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

- R. DISCUSS / ACTION TO APPROVE – FY 24/25 Facilities/Maintenance Manager Contract Document.
~ Harry Dotson made a motion to approve the FY 24/25 Facilities/Maintenance Manager Contract Document, Megan Thomas 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

- S. DISCUSS / ACTION TO APPROVE – Certified Teacher Step Increases FY 24/25.
~ Harry Dotson made a motion to approve the Certified Teacher Step Increases FY 24/25, Nancy Webster 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		

M.T.	X		
------	---	--	--

- T. DISCUSS / ACTION TO APPROVE – Christine Clouse FY 24/25 Placement to Step 6 on Certified Step Schedule.

~ Harry Dotson made a motion to approve Christine Clouse FY 24/25 Placement to Step 6 on Certified Step Schedule, Ginny Cosbey 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

- U. DISCUSS / ACTION TO APPROVE – Classified Step Increases FY 24/25.

~ Harry Dotson made a motion to approve the Classified Step Increases FY 24/25, Megan Thomas 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

- V. DISCUSS / ACTION TO APPROVE – Classified Exempt Step Increases FY 24/25.

~ Harry Dotson made a motion to approve the Classified Exempt Step Increases FY 24/25, Ginny Cosbey 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

- W. DISCUSS / ACTION TO APPROVE – FY 24/25 School Nurse Position.

~ The Board discussed.

~ Harry Dotson made a motion to approve the FY 24/25 School Nurse Position, Anthony Fennell 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

- X. DISCUSS / ACTION TO APPROVE – FY 24/25 School Nurse Contract Document.

~ Harry Dotson made a motion to approve the FY 24/25 School Nurse Contract Document, Ginny Cosbey 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		

M.T.	X		
------	---	--	--

- Y. DISCUSS – Staff Recruitment and Retention
~ The Board discussed.

CONSENT AGENDA**

**A Board member may request any item listed under the consent agenda be removed from the consent agenda. If an item is removed from the consent agenda, it will be discussed and voted upon separately immediately following the consent agenda. Specific information regarding the matters being approved under the consent agenda is available in the Board packet and may be reviewed during normal business hours.

- Z. Expense Vouchers ~ 1020

- AA. Payroll Vouchers ~ 15, 16

~ Harry Dotson made a motion to approve the consent agenda, Ginny Cosbey 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		

STUDY ITEMS

A Board member or the Superintendent may request items be added for future study sessions.

- Trust Model Policy
- Staff recruitment
- Staff retention

FUTURE AGENDA ITEMS

A Board member may request items be added for future agendas

- Student Achievement
- Adding an additional administrative position ~ discussion with New Superintendent FY 24/25
- 4 Day School Week ~ discussion with New Superintendent FY 24/25.
- Staff recruitment
- Staff retention

ADJOURNMENT ~ Harry Dotson made a motion to adjourn the meeting at 7:37pm, Megan Thomas 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.	X		