



## Sonoita Elementary School District # 25

Elgin School

23 Elgin Road  
Elgin, Arizona 85611  
(520) 455-5514 Fax (520) 455-5516

Mary Faley, Superintendent

Melissa Paul, Executive Secretary

### REGULAR GOVERNING BOARD MEETING

Tuesday December 7, 2021 @ 5:00 PM

Elgin School Conference Room

### MINUTES

#### BOARD ATTENDANCE:

Ginny Cosbey, President  
Megan Thomas, Clerk ~ Absent  
Harry Dotson, Member  
Anthony Fennell, Member  
Nancy Webster, Member

#### DISTRICT ATTENDANCE:

Mary Faley, Superintendent  
Heidi Gonzales, Board Secretary, Business Manager

#### OPENING

- A. Call to Order - Ginny Cosbey called the meeting to order at 5:04pm.
- Pledge of Allegiance - All in attendance stood to recite The Pledge of Allegiance.
  - Adoption of the Agenda - Ginny Cosbey made a motion to adopt the agenda, Harry Dotson 2<sup>nd</sup>, motion carried 4/0.
- B. Approve Minutes
- Meeting Minutes November 2, 2021 - Ginny Cosbey noted that Milan Eaton's name was misspelled, Heidi Gonzales stated will make the correction.
  - Special Meeting Minutes November 17, 2021
    - ~ Ginny Cosbey made a motion to approve both meeting minutes, Nancy Webster 2<sup>nd</sup>, motion carried 4/0.

#### INFORMATION ITEMS

- BOARD MEMBER ACTIVITY REPORTS - Ginny Cosbey said she received a call from a past colleague who requesting a letter recommending Elgin School as a recipient of assistance from a Waters System Grant (ESSER) they will be receiving. They would like to help a small school, a mid-sized school and a large school. Ginny did write a letter recommending Elgin School as a recipient.
- SUPERINTENDENT'S REPORT
  - Enrollment (121)
  - ESSERS - There were some "extra" funds from the ESSERS in which competitive grants have been opened. Santa Cruz County is applying for funds. Mary Faley handed out a copy of the "Santa Cruz County Invest in our Youth Project" Program Abstract for review. Chris Young from the county superintendent's office reached out to Mary Faley asking what we could use as a district. It was asked that 11 items be listed as necessities for the district, Mary suggested childcare/daycare type facility, Families first program with maybe a part time person to work with just Elgin for the program.

- **Mary stated the next 4 items are all covered in the PRT.** Mary handed out a copy of the PRT to each Board member to review the articles in regards to these topics.
- Fiber Project
- The Final Mile Project
- Aggregate Expenditure Limit
- Covid-19 - There have been four more cases within our zip codes, 3 in Elgin 1 in Sonoita.
- Calendar/Events

**Mary added one more item to the Superintendent's Report as follows:**

- Water Leak in Front of School - Monday morning there was a water leak in front of the school, a pipe had broken near a valve, the valve was replaced and the leak repaired, we are now watching to see if that was the only section leaking or if there is a second leak after the repair about 20 feet away from the first.

- PRESENTATIONS

- Student Achievement / AZ Merit - Mary Faley - Mary Faley asked the Board to table this item once again, she was unable to have the presentation completed for the meeting tonight with the leak etc. happening on campus. The Board all agreed. Ginny Cosby made a motion to table the Student Achievement/AZ Merit testing results presentation to the next meeting, Nancy Webster 2<sup>nd</sup>, motion carried 4/0.
- Website Development - Mary Faley - Mary shared her screen to pull up our existing website and the prototype of the new website for contrast. It is going to be a great improvement and a strong recruitment tool for new students and staff.

- PUBLIC COMMENT Individuals wishing to address the Board must complete a request to address the Board. The purpose of the "Call to the Public" section is for the Governing Board to hear statements from constituents. Persons speaking shall observe the rules of propriety and refrain from slanderous remarks.
  - Each speaker is limited to two minutes
  - Each speaker must be recognized by the Board President

NOTE: At the conclusion of public comment, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, the Governing Board is prohibited by law from addressing topics, which do not appear on the Agenda.

ACTION ITEMS -

- DISCUSS / ACTION TO APPROVE - Moving the January 2022 meeting from Jan. 4<sup>th</sup>, 2022 to Jan. 11<sup>th</sup>, 2022 - Ginny Cosby made a motion to move the January 2022 meeting to Jan. 11, 2022, Anthony Fennell 2<sup>nd</sup>, motion carried 4/0.
- DISCUSS / ACTION TO APPROVE - The Final Mile Project Inter-Governmental Agreement. No discussion. Ginny Cosby made a motion to approve the Final Mile IGA, Nancy Webster 2<sup>nd</sup>, motion carried 4/0
- DISCUSS / ACTION TO APPROVE- July 2021 Policy Advisory Volume 33, Number 3. 2<sup>nd</sup> reading and vote to adopt. Ginny Cosby made a motion to approve and adopt the following policy advisories, Nancy Webster 2<sup>nd</sup>, Anthony Fennell abstained from the vote, does not agree with two items, no discussion necessary, just abstaining from vote, motion carried 3/0.

~ Policy Advisory No. 680 - Policy BDF - Advisory Committees

- ~ Policy Advisory No. 681 - Policy BEDD - Rules of Order
- ~ Policy Advisory No. 682 - Policy BEDH - Public Participation at Board Meetings
- ~ Policy Advisory No. 683 - Policy BIB - Board Member Development Opportunities  
Regulation BIB-R - Board Member Development Opportunities
- ~ Policy Advisory No. 684 - Policy DIE - Audits/Financial Monitoring
- ~ Policy Advisory No. 685 - Policy DJ - Purchasing (Purchasing Ethics Policy)
- ~ Policy Advisory No. 686 - Policy EEAEA - Bus Driver Requirements, Training and Opportunities
- ~ Policy Advisory No. 687 - Policy GBGB-R - Staff Personal Security and Safety  
(Changes made in Volume 33, Number 4)
- ~ Policy Advisory No. 688 - Policy GCB - Professional Staff Contracts and Compensation
- ~ Policy Advisory No. 689 - Policy GCF - Professional Staff Hiring
- ~ Policy Advisory No. 690 - Policy GCH - Professional/Support Staff Orientation and Training  
(Changes made in Volume 33 Number 4)
- ~ Policy Advisory No. 691 - Policy GDB - Support Staff Contracts and Compensation
- ~ Policy Advisory No. 692 - Policy GDF - Support Staff Hiring
- ~ Policy Advisory No. 693 - IC - School Year
- ~ Policy Advisory No. 694 - Policy IHA - Basic Instructional Program  
Exhibit IHA-E - Basic Instructional Program
- ~ Policy Advisory No. 695 - Policy IHAMB - Family Life Education  
Regulation - IHAMB-R - Family Life Education
- ~ Policy Advisory No. 696 - Policy IHAMD - Instruction and Training in Suicide Prevention
- ~ Policy Advisory No. 697 - Policy IJ - Instructional Resources and Materials
- ~ Policy Advisory No. 698 - Policy IJJ - Textbook/Supplementary Materials Selection and Adoption
- ~ Policy Advisory No. 699 - Regulation IKE-RB - Promotion and Retention of Students
- ~ Policy Advisory No. 700 - Policy IMB - Teaching about Controversial/Sensitive Subjects  
(Changes made in Volume 33, Number 4)
- ~ Policy Advisory No. 701 - Policy JFAA - Admission of Resident Students  
JFAA-EA - Admission of Resident Students  
JFAA\_EB - Admission of Resident Students
- ~ Policy Advisory No. 702 - Policy JFAB - Tuition/Admission of Nonresident Students  
JFAB-EA - Tuition/Admission of Nonresident Students

## JFAB-EB - Tuition/Admission of Nonresident Students

- ~ Policy Advisory No. 703 - Policy JFB - Open Enrollment
- ~ Policy Advisory No. 704 - **DELETE** - Regulation JICA-RB - Student Dress  
(Cloth Face Coverings)
- ~ Policy Advisory No. 705 - Policy JK - Student Discipline
- ~ Policy Advisory No. 706 - Policy JKD - Student Suspension
- ~ Policy Advisory No. 707 - Policy JKE - Student Expulsion
- ~ Policy Advisory No. 708 - Policy JLCB - Immunizations of Students  
Regulation JLCB-R - Immunization of Students  
Exhibit JLCB-E - Immunizations of Students  
(Changes made in Volume 33, Number 4)
- ~ Policy Advisory No. 709 - Policy JLF - Reporting Child Abuse/Child Protection
- ~ Policy Advisory No. 710 - Policy KB - Parental Involvement in Education
- ~ Policy Advisory No. 711 - **DELETE** - Regulation KI-RB - Visitors to Schools  
(Cloth Face Coverings)
- DISCUSS / ACTION TO APPROVE- October 1, 2021 Policy Advisory Volume 33, Number 4. 2<sup>nd</sup> reading and vote to adopt. - No discussion. Ginny Cosby made a motion to approve and adopt the following policy advisories, Anthony Fennell 2<sup>nd</sup>, motion carried 4/0.
  - ~ Policy Advisory No. 712 - Policy GBGB-R - Staff Personal Security and Safety  
(Affects Policy Advisory No. 687 From Volume 33, Number 3)
  - ~ Policy Advisory No. 713 - Policy GCH - Professional/Support Staff Orientation and Training  
(Affects Policy Advisory No. 690 From Volume 33, Number 3)
  - ~ Policy Advisory No. 714 - Policy IMB - Teaching about Controversial/Sensitive Issues  
(Affects Policy Advisory No. 700 From Volume 33, Number 3)
  - ~ Policy Advisory No. 715 - Policy JLCB - Immunizations of Students  
Regulation JLCB-R - Immunizations of students  
(Affects Policy Advisory No. 687 From Volume 33, Number 3)
- DISCUSS / ACTION TO APPROVE - FY 22/23 School Calendar. - Ginny Cosby made a motion to approve the FY 22/23 School Calendar, Anthony Fennell 2<sup>nd</sup>, motion carried 4/0. Will review the calendar in July to discuss future Board Meeting dates that may need to be changed for timing after breaks.
- DISCUSS- Superintendent's Evaluation- The Governing Board may vote to convene in Executive Session, which will not be open to Public, Regarding this item. Pursuant to A.R.S §38-431.03 (A) (1): Employment. (Tabled Item R. from November 2021 Meeting). Ginny Cosby made a motion to go into Executive Session to discuss the next

2 Items, Anthony Fennell 2<sup>nd</sup>, motion carried 4/0. All present aside from Mary Faley, the School Board president and members left the room.

- DISCUSS - Superintendent's performance, progress towards established goals. The Governing Board may vote to convene in Executive Session, which will not be open to Public, Regarding this item. Pursuant to A.R.S §38-431.03 (A) (1): Employment. (Tabled Item S. from November 2021 Meeting).
- DISCUSS / ACTION TO APPROVE- Superintendent's mid-year performance payment as stated per contract, Exhibit A at 5%. 1% to 10% of Superintendent's base salary. (Tabled Item R. from November 2021 Meeting). During open meeting, Ginny Cosbey made a motion to approve 5% for Superintendent's first semi-annual performance payment to be paid on p.13, December 23, 2021, Harry Dotson 2<sup>nd</sup>, motion carried 4/0.

#### CONSENT AGENDA\*\*

\*\*A Board member may request any item listed under the consent agenda be removed from the consent agenda. If an item is removed from the consent agenda, it will be discussed and voted upon separately immediately following the consent agenda. Specific information regarding the matters being approved under the consent agenda is available in the Board packet and may be reviewed during normal business hours.

- Expense Vouchers 1010, 1011 & 1012
- Payroll Voucher 10 & 11

~Ginny Cosbey made a motion to approve the consent agenda, expense vouchers 1010,1011,1012, payroll vouchers 10,11, Anthony Fennell 2<sup>nd</sup>, motion carried 4/0.

#### STUDY ITEMS

A Board member or the Superintendent may request items be added for future study sessions.

#### FUTURE AGENDA ITEMS

A Board member may request items be added for future agendas -  
~ Website update  
~ Student Achievement / AZ Merit

ADJOURNMENT - Ginny Cosbey made a motion to adjourn the meeting at 7:09pm, Nancy Webster 2<sup>nd</sup>, motion carried 4/0.

Information regarding the Governing Board's Agenda for the meeting may be obtained by calling 455-5514.

PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT OF 1990, QUALIFIED DISABLED INDIVIDUAL (S) WHO REQUIRE SPECIAL ACCOMMODATIONS MAY CONTACT MARY FALEY OR HEIDI GONZALES AT 455-5514 AT LEAST 72 HOURS PRIOR TO THE SCHOOL BOARD MEETING.

IF AN INDIVIDUAL WISHES TO HAVE AN INTERPRETER PRESENT AT A BOARD MEETING, THE PERSON MUST REQUEST AN INTERPRETER BY CONTACTING MARY FALEY OR HEIDI GONZALES AT 455-5514 AT LEAST 72 HOURS PRIOR TO THE SCHOOL BOARD MEETING."

I, Heidi Gonzales, certify that this notice of public meeting, prepared pursuant to A.R.S. 38-431.02, was posted at Sonoita Post Office and Elgin School on the 6<sup>th</sup> day of December, 2021 at. 10:00 am.

/s/ 

Draft