



Sonoita Elementary School District

Elgin School

23 Elgin Rd

Elgin, AZ 85611

(520) 455-5514 Fax (520) 455-5516

Daniel R. Erickson, Superintendent

SONOITA GOVERNING BOARD REGULAR MEETING  
TUESDAY, AUGUST 5, 2025 @ 5:00 PM  
ELGIN SCHOOL CONFERENCE ROOM, ELGIN SCHOOL

MINUTES

BOARD ATTENDANCE:

Harry Dotson, President  
Nancy Webster, Vice President  
Anthony Fennel, Member  
Dave Naugle, Member  
Aaron Thomas, Member

DISTRICT ATTENDANCE:

Dan Erickson, Superintendent  
Heidi Gonzales, Business Manager

Opening

A. Call to Order ~ Harry Dotson called the meeting to order at 5:00 pm.

- Pledge of Allegiance ~ All in attendance stood to recite the Pledge of Allegiance.
- Adoption of the Agenda ~ Harry Dotson made a motion to approve the agenda, Nancy Webster 2<sup>nd</sup>, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
D.N.	X		
A.T.	X		

B. Approve Minutes

- July 1, 2025, Regular Meeting Minutes
- August 1, 2025, Retreat Minutes

~ Harry Dotson made a motion to approve the July 1, 2025, Regular Meeting Minutes and the August 1, 2025, Retreat Minutes, Anthony Fennell 2<sup>nd</sup>, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
D.N.	X		
A.T.	X		

Information Items

C. Board Member Activity Reports

~ None

D. Superintendent' Report

- Enrollment ~ 114
- Back to School
- Meet the Teacher Night
- Teacher of the Year
- Facilities Update
- Budget Update ~ July 2025

- Student Account/8<sup>th</sup> Grade Fund Activity ~ July 2025

## Public Comment

~ None

## Action Items

### A. Discuss /Action to Approve – Hiring Jessica Orona as Part-Time Paraprofessional.

~ Harry Dotson made a motion to hire Jessica Orona, Anthony Fennell 2<sup>nd</sup>, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
D.N.	X		
A.T.	X		

### B. Discuss /Action to Approve – Hiring Randy Frieman as Substitute Teacher.

~ Harry Dotson made a motion to approve hiring Randy Frieman as Substitute Teacher, Nancy Webster 2<sup>nd</sup>, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
D.N.	X		
A.T.	X		

### C. Discuss /Action to Approve – Contracting with Sunny De Baun, Sunny Days Therapy for FY26 Occupational Therapy Services.

~ Harry Dotson made a motion to approve contracting with Sunny De Baun, Sunny Days Therapy for FY26 Occupational Therapy Services, Nancy Webster 2<sup>nd</sup>, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
D.N.	X		
A.T.	X		

### D. Discuss / Action to Approve – Additional FY26 Stipends as follow:

- Adding a second 4 Day Special Needs Paraprofessional ~ \$1,500.
- Adding an additional Classified Extra Duty Stipend, Special Events Setup (adding a 2nd) ~ \$750
- 4 Day High Needs Paraprofessional ~ \$3,000. (New)

~ Mr. Erickson discussed the proposed stipends with the Board.

~ Harry Dotson made a motion to approve the additional FY26 Stipends as presented, Anthony Fennell 2<sup>nd</sup>, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
D.N.	X		
A.T.	X		

### E. Discuss / Action to Approve – FY26 Fall Sports Coaches.

- Volleyball ~ Head – Kyndra Ortiz, Assistant – Jessica Carter
- Football ~ Head – Terrell Harper, Assistant – Robbie Kyrklund
- Cross Country ~ Head – Lindsey Beal, Assistant – Jayci Whittington

~ Harry Dotson made a motion to approve the FY26 Fall Sports Coached as presented, Anthony Fennell 2<sup>nd</sup>, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		

A.F.	X		
D.N.	X		
A.T.	X		

- F. Discuss / Action to Approve – FY26 Classroom Site Fund Performance Pay Plan and Project Stipends. The Governing Board may vote to approve the FY26 Classroom Site Fund Performance Pay Plan and Project Stipends as presented.  
 ~ Mr. Erickson discussed the CSF Performance Pay Plan and associated stipends. Harry Dotson recommended increasing the two Mentor Teacher stipends to \$2,000.  
 ~ Harry Dotson made a motion to approve the FY26 Classroom Site Fund Performance Pay Plan and Project Stipends as presented with the amendment of the two Mentor Teacher stipends of \$2,000 each, Nancy Webster 2<sup>nd</sup>, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
D.N.	X		
A.T.	X		

- G. Discuss /Action to Approve – Discontinuing the District’s banking relationship with Chase Bank for the Payroll and Tax accounts. Moving to PNC bank per the County Treasurer.  
 ~ Mr. Erickson and Heidi Gonzales discussed the move to PNC Bank.  
 ~ Harry Dotson made a motion to approve discontinuing the District’s banking relationship with Chase Bank for the Payroll and Tax accounts. Moving to PNC bank per the County Treasurer, Anthony Fennell 2<sup>nd</sup>, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
D.N.	X		
A.T.	X		

- H. Discuss / Action to Approve – Trust Model Policy and Procedures 2025/2026: Volume 1 Suggested Updates.

- ~ Policy 1-302 - Governing Board Meetings and Open Meeting Law
- ~ Policy 1-401- Parents/Legal Guardian Rights in Education
- ~ Procedure 1-401.A - Parents/Legal Guardian Rights in Education—Parental Involvement
- ~ Procedure 3-101.B - Budget Adoption—Access and Publishing Requirements
- ~ Procedure 3-301.A - Food Services—Nutrition
- ~ Procedure 3-401.A - Safety and Emergency Management—Emergency Response Plans
- ~ Procedure 3-401.G (NEW) - Safety and Emergency Management—Training
- ~ Procedure 3-402.A Records - Disclosure of Public Records
- ~ Policy 4-101 - Board Authority to Employ
- ~ Procedure 5-105.A -Open Enrollment—Enrollment Process
- ~ Policy 5-201- Patriotic Exercises and Observance Days
- ~ Policy 5-203 - Students with Disabilities (Individuals with Disabilities Education Act (IDEA))
- ~ Policy 5-401 - Police Interview Notification
- ~ Policy 5-402 - Department of Child Safety Interview and Custody
- ~ Policy 5-404 - Administration of Medication
- ~ Procedure 5-404 - Administration of Medication—Procedures for Administration
- ~ Policy 5-216.01 (NEW) - Assessments
- ~ Policy 5-410 - Interscholastic Athletics

~ Harry Dotson made a motion to approve the Trust Model Policy and Procedures 2025/2026: Volume 1 Suggested Updates as presented, Nancy Webster 2<sup>nd</sup>, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
D.N.	X		
A.T.	X		

- I. Discuss / Action to Approve – Changing the September Board Meeting date from September 3, 2025, to September 9, 2025.  
~ The Board discussed changing the date of the September Board Meeting due to the ASBA Law Conference Dan Erickson and Harry Dotson will be attending.  
~ Harry Dotson made a motion to approve changing the September Board Meeting date from September 3, 2025, to September 9, 2025, Anthony Fennell 2<sup>nd</sup>, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
D.N.	X		
A.T.	X		

#### Consent Agenda\*\*

\*\*A Board member may request any item listed under the consent agenda be removed from the consent agenda. If an item is removed from the consent agenda, it will be discussed and voted upon separately immediately following the consent agenda. Specific information regarding the matters being approved under the consent agenda is available in the Board packet and may be reviewed during normal business hours.

- Expense Vouchers – FY25 ~ 1043  
FY26 ~ 1000, 1001
- Payroll Vouchers – FY25 ~ 27.1  
FY26 ~ 1, 2, 3

~ Harry Dotson made a motion to approve the consent agenda, Anthony Fennell 2<sup>nd</sup>, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
D.N.	X		
A.T.	X		

#### STUDY ITEMS

#### FUTURE AGENDA ITEMS

- Student Achievement
- AI Integration ~ September meeting
- Board Self-Evaluation ~ September meeting

ADJOURNMENT ~ Harry Dotson made a motion to adjourn the meeting at 5:30, Nancy Webster 2<sup>nd</sup>, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.	X		
D.N.	X		
A.T.	X		