



Sonoita Elementary School District
Elgin School
23 Elgin Rd
Elgin, AZ 85611
(520) 455-5514 Fax (520) 455-5516
Daniel R. Erickson, Superintendent

SONOITA GOVERNING BOARD REGULAR MEETING
TUESDAY, AUGUST 5, 2025 @ 5:00 PM
ELGIN SCHOOL CONFERENCE ROOM, ELGIN SCHOOL

AGENDA

PURSUANT TO A.R.S. 38-431.02 NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE SONOITA ELEMENTARY SCHOOL DISTRICT NO. 25 GOVERNING BOARD AND TO THE GENERAL PUBLIC THAT THE SONOITA ELEMENTARY SCHOOL DISTRICT NO. 25 GOVERNING BOARD WILL HOLD A REGULAR BUSINESS MEETING ON AUGUST 5, 2025, AT 5:00 P.M. IN THE ELGIN SCHOOL CONFERENCE ROOM LOCATED AT 23 ELGIN ROAD, ELGIN, ARIZONA 85611.

THE GOVERNING BOARD OF THE SONOITA ELEMENTARY SCHOOL DISTRICT NO. 25 MAY, BY MOTION, RECESS INTO EXECUTIVE SESSION AT ANY TIME DURING THE MEETING TO RECEIVE LEGAL ADVICE FROM THE BOARD'S ATTORNEY(S), EITHER IN PERSON OR VIA CONFERENCE CALL, ON ANY ITEM CONTAINED IN THIS AGENDA PURSUANT TO A.R.S. §38-431.03(A)(3).

Opening

- A. Call to Order
 - Pledge of Allegiance
 - Adoption of the Agenda
- B. Approve Minutes
 - July 1, 2025, Regular Meeting Minutes
 - August 1, 2025, Retreat Minutes

Information Items

- C. Board Member Activity Reports
- D. Superintendent' Report
 - Enrollment ~ 114
 - Back to School
 - Meet the Teacher Night
 - Teacher of the Year
 - Facilities Update
 - Budget Update ~ July 2025
 - Student Account/8th Grade Fund Activity ~ July 2025

Public Comment

The Governing Board is prohibited by law from addressing topics which do not appear on the agenda.

The purpose of the "Call to the Public" section on the agenda is for the Governing Board to hear statements from Constituents. Response to statements will not be made at this meeting.

The person speaking shall observe the rule of propriety and refrain from slanderous remarks.

In order to ensure that each individual have an opportunity to address the Board, a two (2) minute time limit has been set for individual speakers. If considered necessary, this time limit can also be reduced to ensure that each individual has an opportunity to address the Board.

Action Items

- A. Discuss /Action to Approve – Hiring Jessica Orona as Part-Time Paraprofessional.
- B. Discuss /Action to Approve – Hiring Randy Frieman as Substitute Teacher.
- C. Discuss /Action to Approve – Contracting with Sunny De Baun, Sunny Days Therapy for FY26 Occupational Therapy Services.

- D. Discuss / Action to Approve – Additional FY26 Stipends as follow:
- Adding a second 4 Day Special Needs Paraprofessional ~ \$1,500.
 - Adding an additional Classified Extra Duty Stipend, Special Events Setup (adding a 2nd) ~ \$750
 - 4 Day High Needs Paraprofessional ~ \$3,000. (New)
- E. Discuss / Action to Approve – FY26 Fall Sports Coaches.
- Volleyball ~ Head – Kyndra Ortiz, Assistant – Jessica Carter
 - Football ~ Head – Terrell Harper, Assistant – Robbie Kyrklund
 - Cross Country ~ Head – Lindsey Beal, Assistant – Jayci Whittington
- F. Discuss / Action to Approve – FY26 Classroom Site Fund Performance Pay Plan and Project Stipends. The Governing Board may vote to approve the FY26 Classroom Site Fund Performance Pay Plan and Project Stipends as presented.
- G. Discuss /Action to Approve – Discontinuing the District’s banking relationship with Chase Bank for the Payroll and Tax accounts. Moving to PNC bank per the County Treasurer.
- H. Discuss / Action to Approve – Trust Model Policy and Procedures 2025/2026: Volume 1 Suggested Updates.
- ~ Policy 1-302 - Governing Board Meetings and Open Meeting Law
 - ~ Policy 1-401- Parents/Legal Guardian Rights in Education
 - ~ Procedure 1-401.A - Parents/Legal Guardian Rights in Education—Parental Involvement
 - ~ Procedure 3-101.B - Budget Adoption—Access and Publishing Requirements
 - ~ Procedure 3-301.A - Food Services—Nutrition
 - ~ Procedure 3-401.A - Safety and Emergency Management—Emergency Response Plans
 - ~ Procedure 3-401.G (NEW) - Safety and Emergency Management—Training
 - ~ Procedure 3-402.A Records - Disclosure of Public Records
 - ~ Policy 4-101 - Board Authority to Employ
 - ~ Procedure 5-105.A -Open Enrollment—Enrollment Process
 - ~ Policy 5-201- Patriotic Exercises and Observance Days
 - ~ Policy 5-203 - Students with Disabilities (Individuals with Disabilities Education Act (IDEA))
 - ~ Policy 5-401 - Police Interview Notification
 - ~ Policy 5-402 - Department of Child Safety Interview and Custody
 - ~ Policy 5-404 - Administration of Medication
 - ~ Procedure 5-404 - Administration of Medication—Procedures for Administration
 - ~ Policy 5-216.01 (NEW) - Assessments
 - ~ Policy 5-410 - Interscholastic Athletics
- I. Discuss / Action to Approve – Changing the September Board Meeting date from September 3, 2025, to September 9, 2025.

Consent Agenda**

**A Board member may request any item listed under the consent agenda be removed from the consent agenda. If an item is removed from the consent agenda, it will be discussed and voted upon separately immediately following the consent agenda. Specific information regarding the matters being approved under the consent agenda is available in the Board packet and may be reviewed during normal business hours.

- Expense Vouchers – FY25 ~ 1043
FY26 ~ 1000, 1001
- Payroll Vouchers – FY25 ~ 27.1
FY26 ~ 1, 2, 3

STUDY ITEMS

FUTURE AGENDA ITEMS

- Student Achievement

ADJOURNMENT

Information regarding the Governing Board’s Agenda for the meeting may be obtained by calling 455-5514.

PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT OF 1990, QUALIFIED DISABLED INDIVIDUAL (S) WHO REQUIRE SPECIAL ACCOMMODATIONS MAY CONTACT DANIEL ERICKSON OR HEIDI GONZALES AT 455-5514 AT LEAST 72 HOURS PRIOR TO THE SCHOOL BOARD MEETING.

IF AN INDIVIDUAL WISHES TO HAVE AN INTERPRETER PRESENT AT A BOARD MEETING, THE PERSON MUST REQUEST AN INTERPRETER BY CONTACTING DANIEL ERICKSON OR HEIDI GONZALES AT 455-5514 AT LEAST 72 HOURS PRIOR TO THE SCHOOL BOARD MEETING."

Posted 8/4/25 10:00 am, Sonoita Post Office, Elgin School and Elgin School Website

I, Heidi Gonzales, certify that this notice of public meeting, prepared pursuant to A.R.S. 38-431.02, was posted at Sonoita Post Office, and Elgin

School on the 4th day of August 2025 at. 10:00 am. /s/

