



Sonoita Elementary School District # 25

Elgin School

*23 Elgin Road
Elgin, Arizona 85611
(520) 455-5514 Fax (520) 455-5516*

*Mary Faley, Superintendent
Melissa Paul, Executive Secretary*

SONOITA REGULAR GOVERNING BOARD MEETING
TUESDAY, APRIL 5th, 2022 @ 5:00 PM
ELGIN SCHOOL CONFERENCE ROOM, ELGIN SCHOOL

MINUTES

BOARD ATTENDANCE:

Ginny Cosby – President
Anthony Fennell – Member
Harry Dotson – Member
Megan Thomas – Clerk, Absent
Nancy Webster – Member, Absent

DISTRICT ATTENDANCE:

Mary Faley – Superintendent
Heidi Gonzales – Business manager

OPENING

- A. Call to Order – Ginny Cosby called the meeting to order at 5:04 pm.
- Pledge of Allegiance – All in attendance stood to recite The Pledge of Allegiance.
 - Adoption of the Agenda – Ginny Cosby made a motion to adopt the agenda, Harry Dotson 2nd, motion carried 3/0.
- B. Approve Minutes
- Meeting Minutes March 1, 2022 – Ginny Cosby made a motion to approve the March 1, 2022 minutes, Anthony Fennell 2nd, motion carried 3/0.
 - Special Meeting Minutes March 21, 2022 – Ginny Cosby made a motion to approve the March 21, 2022 minutes, Harry Dotson 2nd, motion carried 3/0.

INFORMATION ITEMS

- C. BOARD MEMBER ACTIVITY REPORTS - None
- D. SUPERINTENDENT'S REPORT – Mary Faley introduced the Educators and Students of the month as they were recognized by the Board.
- February Educator of the Month – Christine Clouse – Not present
 - February K-2 Student of the Month – Arizona Beal
 - February 3-5 Student of the Month – Wolf Joesef Heinzl
 - February Middle School Student of the Month – Julie Rodriguez
 - March Educator of the Month – Regina Padilla
 - March K-2 Student of the Month – Sven Swanson – Not present
 - March 3-5 Student of the Month – Lizzie Watson
 - March Middle School Student of the Month – Reyan Heinzl
 - 8th Grade Trip ~ Annette Koweek – Annette gave an overview of the CIMI trip with pictures from past trips and described the travel plan and activities the students would be participating in.
 - School Nurse ~Annette Koweek – Annette described the duties the of the School Nurse.
 - Enrollment (127)

- Fiber Project – The Fiber Project is Complete.
- Final Mile – The Final Mile project is underway.
- COVID-19 – Cases are trending down.
- Community Showcase – This is an event open to the public, there will be many activities, pizza dinner and the Science Fair.

PRESENTATIONS

- E. Lisa Weston from Gallagher Consulting presented health benefits for FY 22/23 which included medical, dental and vision.
- F. PUBLIC COMMENT - None

ACTION ITEMS

- G. DISCUSS / ACTION TO APPROVE – One of the following options regarding FY 22/23 employee medical benefits: (ASBAIT). – The Board members discussed the three options. All felt comfortable with option 2. Ginny Cosby made a motion to approve option 2 for FY 22/23 medical benefits, Anthony Fennell 2nd, motion carried 3/0.
- 1) Continue offering the same three plans; Classic Gold, Classic Silver and Value Bronze.
 - ~ The District will continue to cover 100% of the Classic Silver or Value Bronze for employees only.
 - ~ Employees can Buy-Up to the Classic Gold plan.
 - 2) Offer 3 plans; Classic Silver, Value Gold and HDHP-A.
 - ~ The District will cover 100% of the cost of Value Gold for employees only.
 - ~ The District will cover 100% of the HDHP-A and will deposit \$1,338.00 per year in an HSA on the employee's behalf.
 - ~ Employees not choosing HDHP-A may buy up to the Classic Silver plan.
 - 3) Offer 3 plans; Classic Silver, Value Gold and HDHP-A.
 - ~ The District will cover the cost of the HDHP-A, for employees only.
 - ~ Employees may buy up to the Classic Silver or Value Gold plans.
- H. DISCUSS / ACTION TO APPROVE – Fiscal Year 22/23 District Paid Vision (EyeMed) Benefits. – No change from FY 21/22. Ginny Cosby made a motion to approve district paid vision, Harry Dotson 2nd, motion carried 3/0.
- I. DISCUSS / ACTION TO APPROVE – Fiscal Year 22/23 District Paid Dental (Delta Dental) Benefits. – 3.5% increase from FY 21/22. Ginny Cosby made a motion to approve district paid dental, Anthony Fennell 2nd, motion carried 3/0.

- J. DISCUSS / ACTION TO APPROVE – Fiscal Year 22/23 District Paid Life & AD&D (Unum) Benefits for all eligible employees. – No change from FY 21/22. Ginny Cosby made a motion to approve district paid life an AD&D, Anthony Fennell 2nd, motion carried 3/0.
- K. DISCUSS / ACTION TO APPROVE – Fiscal Year 22/23 District Paid Teledoc Benefits for all eligible employees. No change from FY 21/22. Ginny Cosby made a motion to approve district paid Teledoc, Anthony Fennell 2nd, motion carried 3/0.
- L. DISCUSS / ACTION TO APPROVE- Certified Teacher step increases for FY 22/23. – Ginny Cosby made a motion to approve Teacher step increases for FY 22/23, Anthony Fennell 2nd, motion carried 3/0.
- M. DISCUSS / ACTION TO APPROVE- Classified Pay Schedule. Updated to reflect 2022 Minimum Wage. – Ginny Cosby made a motion to approve updating the classified pay schedule to reflect the 2022 minimum wage, Anthony Fennell 2nd, motion carried 3/0.
- N. DISCUSS / ACTION TO APPROVE – Classified pay increases for FY 22/23. – Ginny Cosby made a motion to approve classified pay increases for FY 22/23, Harry Dotson 2nd, motion carried 3/0.
- O. DISCUSS / ACTION TO APPROVE – FY 21/22 and FY 22/23 School Nurse Contracts. – Harry Dotson requested a language change in section 3 of both year’s contracts to read “unencumbered license” rather than “certification”. Ginny Cosby made a motion to approve the FY21/22, FY22/23 Nurse’s contracts with the correction to section 3 in each, Anthony Fennell 2nd, motion carried 3/0.
- P. DISCUSS / ACTION TO APPROVE – FY 21/22 Dobridge & Company PC Audit Engagement Letters. – Engagement letters from the District’s independent auditors. Ginny Cosby made a motion to approve the Dobridge & Company PC Audit Engagement Letters, Anthony Fennell 2nd, motion carried 3/0.
- Q. DISCUSS / ACTION TO APPROVE – Hiring Jayci Madraso-Whittington as Full Time Paraprofessional effective immediately. – Ginny Cosby made a motion to approve hiring Jayci Madraso-Whittington as Full Time Paraprofessional effective immediately, Anthony Fennell 2nd, motion carried 3/0.
- R. DISCUSS / ACTION TO APPROVE – Hiring Aubrey Gallardo as Part Time Paraprofessional effective immediately. – Ginny Cosby made a motion to approve hiring Aubrey Gallardo as Part Time Paraprofessional effective immediately, Harry Dotson 2nd, motion carried 3/0.
- S. DISCUSS / ACTION TO APPROVE - Out of state travel of 8th grade students to Catalina Island Marine Institute (CIMI) May 16, 2022 – May 20, 2022. – Ginny Cosby made a motion to approve Out of state travel of 8th grade students to Catalina Island Marine Institute (CIMI) May 16, 2022 – May 20, 2022, Anthony Fennell 2nd, motion carried 3/0

CONSENT AGENDA**

**A Board member may request any item listed under the consent agenda be removed from the consent agenda. If an item is removed from the consent agenda, it will be discussed and voted upon separately immediately following the consent agenda. Specific information regarding the matters being approved under the consent agenda is available in the Board packet and may be reviewed during normal business hours.

- T. Expense Vouchers. 1022, 1023 – Ginny Cosby made a motion to approve Expense vouchers 1022, 1023, Anthony Fennell 2nd, motion carried 3/0.

- U. Payroll Vouchers. 18, 19, 20 – Ginny Cosby made a motion to approve Payroll Vouchers 18, 19, 20, Harry Dotson 2nd, motion carried 3/0.
- V. Rehire Classified Staff: (12) – Ginny Cosby made a motion to approve rehire of current classified staff, Anthony Fennell 2nd, motion carried 3/0.
- a. Carter, Yana
 - b. Coleman, Caitlyn
 - c. Etchart, Valerie
 - d. Gallardo, Aubrey ~ Part Time
 - e. Gonzales, Heidi
 - f. Lopez, Lisa ~ Part Time
 - g. Madraso-Whittington, Jayci
 - h. Padilla, Regina
 - i. Paul, Melissa ~ Full Time
 - j. Reindl, Jim ~ Part Time
 - k. Wegner-Sadorf, Leonard
 - l. Weisel, Linnette ~ Part Time

W. DISCUSS / ACTION TO APPROVE- Governing Board Self Evaluations – (Executive Session)- The Governing Board may vote to convene in Executive Session, which will not be open to Public, Regarding this item. Pursuant to A.R.S §38-431.03 (A) (1): No action will be taken in Executive Session.

Ginny Cosby made a motion to convene in Executive session, Anthony Fennell 2nd, motion carried 3/0. The Board convened in Executive Session from 7:06pm to 8:09pm.

STUDY ITEMS

FUTURE AGENDA ITEMS

- FY 21/22 May Final Budget Revision.
- Board Retreat

ADJOURNMENT – Ginny Cosby made a motion to adjourn the meeting at 8:10pm, Anthony Fennell 2nd, motion carried 3/0.


