



Sonoita Elementary School District

Elgin School

23 Elgin Rd

Elgin, AZ 85611

(520) 455-5514 Fax (520) 455-5516

Daniel R. Erickson, Superintendent

REGULAR GOVERNING BOARD MEETING
TUESDAY, APRIL 1, 2025 @ 5:00 PM
CONFERENCE ROOM, ELGIN SCHOOL

MINUTES

BOARD ATTENDANCE:

Harry Dotson, President
Nancy Webster, Vice President
Dave Naugle, Member

DISTRICT ATTENDANCE:

Daniel Erickson, Superintendent
Heidi Gonzales, Business Manager

OPENING

- A. Call to Order ~ Harry Dotson called the meeting to order at 5:00pm.
- Pledge of Allegiance ~ All in attendance stood to recite the Pledge of Allegiance.
 - Adoption of the Agenda ~ Harry Dotson made a motion to adopt the agenda, Dave Naugle 2nd, motion carried 3/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.			
D.N.	X		
A.T.			

B. Approve Minutes

- Meeting Minutes March 4, 2025

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.			
D.N.	X		
A.T.			

INFORMATION ITEMS

C. BOARD MEMBER ACTIVITY REPORTS

~ None

D. SUPERINTENDENT'S REPORT

- Students of the Month ~ Harper Wilbur - 2nd grade, Kolter Zerbel - 7th grade
- Enrollment (114)
- Calendar/Events
- FY24 District Spending Report
- Budget Update ~ March 2025
- Student Account/8th Grade Fund Activity ~ March 2025

PUBLIC COMMENT

~ None

ACTION ITEMS

- E. DISCUSS / ACTION TO APPROVE - Out of state travel of 8th grade students to Catalina Island Marine Institute (CIMI) May 12, 2025 – May 16, 2025.

~ Harry Dotson made a motion to approve out of state travel of 8th grade students to Catalina Island Marine Institute (CIMI) May 12, 2025 – May 16, 2025, Dave Naugle 2nd, motion carried 3/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.			
D.N.	X		
A.T.			

- F. DISCUSS / ACTION TO APPROVE – 8th Grade Catalina Island Marine Institute (CIMI) Chaperones May 12, 2025 – May 16, 2025. Richard Graeme and Annette Koweek.

~ Harry Dotson made a motion to approve the 8th Grade Catalina Island Marine Institute (CIMI) Chaperones May 12, 2025 – May 16, 2025. Richard Graeme and Annette Koweek, Dave Naugle 2nd, motion carried 5/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.			
D.N.	X		
A.T.			

- G. DISCUSS / ACTION TO APPROVE – Adding an 8th Grade Advisor/CIMI Trip Coordinator Stipend for this school year in the amount of \$1000.00.

~ Harry Dotson made a motion to approve adding an 8th Grade Advisor/CIMI Trip Coordinator Stipend for this school year in the amount of \$1000.00, Dave Naugle 2nd, motion carried 3/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.			
D.N.	X		
A.T.			

- H. DISCUSS / ACTION TO APPROVE – Late Spring Sports Coaches in addition to those approved on March 4, 2025.

~ Track Assistant Coach, Jaimee Cass

~ Harry Dotson made a motion to approve Late Spring Sports Coaches in addition to those approved on March 4, 2025.

~ Track Assistant Coach, Jaimee Cass

~ Dave Naugle 2nd, motion carried 3/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.			
D.N.	X		
A.T.			

- I. DISCUSS / ACTION TO APPROVE – Regional Cooperative Agreement with the Arizona Schools for the Deaf and the Blind, April 1, 2025 through April 1, 2030.

~ Harry Dotson made a motion to approve the Regional Cooperative Agreement with the Arizona Schools for the Deaf and the Blind, April 1, 2025 through April 1, 2030, Dave Naugle 2nd, motion carried 3/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.			
D.N.	X		
A.T.			

- J. DISCUSS / ACTION TO APPROVE – Memorandum of Understanding (MOU) with Cartwheel. Free mental health services for students. Effective immediately.

~ Harry Dotson made a motion to approve the Memorandum of Understanding (MOU) with Cartwheel. Free mental health services for students. Effective immediately, Dave Naugle 2nd, motion carried 3/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.			
D.N.	X		
A.T.			

- K. DISCUSS / ACTION TO APPROVE – FY26 Learning without Tears curriculum. Handwriting without Tears, grades K – 5.

~ Harry Dotson made a motion to approve the FY26 Learning without Tears curriculum. Handwriting without Tears, grades K – 5, Dave Naugle 2nd, motion carried 3/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.			
D.N.	X		
A.T.			

- L. DISCUSS / ACTION TO APPROVE – FY26 District Paid Vision (EyeMed) Benefits. Employee and Family. No premium change.

~ Harry Dotson made a motion to approve the FY26 District Paid Vision (EyeMed) Benefits. Employee and Family. No premium change.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.			
D.N.	X		
A.T.			

- M. DISCUSS / ACTION TO APPROVE – FY26 District Paid Dental (Delta Dental) Benefits. Low Plan Employee only. No premium change.

~ Harry Dotson made a motion to approve the FY26 District Paid Dental (Delta Dental) Benefits. Low Plan Employee only. No premium change. Dave Naugle 2nd, motion carried 3/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.			
D.N.	X		
A.T.			

- N. DISCUSS / ACTION TO APPROVE – FY26 District Paid Life & AD&D (Unum) Benefits for all eligible employees. No premium increase.

~ Harry Dotson made a motion to approve the FY26 District Paid Life & AD&D (Unum) Benefits for all eligible employees. No premium increase. Dave Naugle 2nd, motion carried 3/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.			
D.N.	X		
A.T.			

- O. DISCUSS / ACTION TO ACCEPT – FY24 Final District Audit.

~ Harry Dotson made a motion to accept the FY24 Final District Audit, Dave Naugle 2nd, motion carried 3/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.			
D.N.	X		
A.T.			

- P. DISCUSS / ACTION TO APPROVE – The Trust Model Policy 2024/2025 Volume 3 Suggested Updates

~ Policy 1-203 Equal Opportunity - Prohibited Sex Discrimination (Title IX)

~ Procedure 1-203.A - Equal Opportunity—Prohibited Sex Discrimination (Title IX)—Grievance Procedure

~ Procedure 3-106.A - Federal Grants and Other Funding Sources—Federal Grants

~ Harry Dotson made a motion to approve the Trust Model Policy 2024/2025 Volume 3 Suggested Updates

~ Policy 1-203 Equal Opportunity - Prohibited Sex Discrimination (Title IX)

~ Procedure 1-203.A - Equal Opportunity—Prohibited Sex Discrimination (Title IX)—Grievance Procedure

~ Procedure 3-106.A - Federal Grants and Other Funding Sources—Federal Grants

~ Dave Naugle 2nd, motion carried 3/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.			
D.N.	X		
A.T.			

- Q. EXECUTIVE SESSION – Personnel – Superintendent Contract. The governing board may convene in executive session, pursuant to A.R.S. 38-431.03(A)(1), for discussion and consideration of the Superintendent's employment, and specifically to discuss and negotiate the Superintendent's contract.

~ Harry Dotson made a motion to enter executive session at 5:34pm pursuant to A.R.S. 38-431.03(A)(1), for discussion and consideration of the Superintendent's employment, and specifically to discuss and negotiate the Superintendent's contract, Dave Naugle 2nd, motion carried 3/0. The Governing Board entered Executive Session at 5:34pm.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.			
D.N.	X		
A.T.			

~ The Governing Board reconvened in regular session at 6:26pm.

- R. DISCUSS / ACTION TO APPROVE – Superintendent's Contract. The governing board may take action with respect to the negotiation and/or approval of the Superintendent's contract.

~ Harry Dotson made a motion to place item R. on the May 6th agenda for action, Dave Naugle 2nd, motion carried 3/0. Item will be place on the May 6th agenda for action.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.			
D.N.	X		
A.T.			

CONSENT AGENDA**

**A Board member may request any item listed under the consent agenda be removed from the consent agenda. If an item is removed from the consent agenda, it will be discussed and voted upon separately immediately following the consent agenda. Specific information regarding the matters being approved under the consent agenda is available in the Board packet and may be reviewed during normal business hours.

- S. Expense Vouchers. 1029, 1030, 1031, 1032
- T. Payroll Vouchers. 19, 20
- U. FY26 - Rehire Substitute Paraprofessional Aubrey Gallardo.

~ Harry Dotson made a motion to approve the consent agenda, Dave Naugle 2nd, motion carried 3/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.			
D.N.	X		
A.T.			

STUDY ITEMS

FUTURE AGENDA ITEMS

- Student Achievement
- List of School Board Actions
- Community Resources for Fridays SY26
- FY25 Final Budget Revision ~ May 2025
- FY26 Employee Benefit Options ~ May 2025
- Superintendent's Contract ~ May 2025

ADJOURNMENT ~ Harry Dotson made a motion to adjourn the meeting at 6:33pm, Dave Naugle 2nd, motion carried 3/0.

Member	Aye	Nay	Abstain
H.D.	X		
N.W.	X		
A.F.			
D.N.	X		
A.T.			